STATE OF OHIO
COMPREHENSIVE TITLE XX
SOCIAL SERVICES PLAN
(Pre-Expenditure Report)

STATE/FEDERAL FISCAL YEAR
2015
October 1, 2014 – September 30, 2015

Prepared by
The Ohio Department of Job and Family Services
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Cynthia C. Dungey, Director

STATE OF OHIO
COMPREHENSIVE TITLE XX
SOCIAL SERVICES PLAN
FISCAL YEAR 2014-2015

REQUIRED SIGNATURES

John R. Kasich, Governor
State of Ohio

Date of Signature

Cynthia C. Dungey, Director
Ohio Department of Job and Family Services

7/29/14
Date of Signature

STATE OF OHIO
COMPREHENSIVE TITLE XX
SOCIAL SERVICES PLAN
FISCAL YEAR 2015
ENACTED BY PUBLIC LAW 97-35

NOTIFICATION REGARDING PUBLIC INSPECTION

The Ohio Department of Job and Family Services has produced the Comprehensive Title XX Social Services Plan for Fiscal Year 2015 to meet the requirements for receiving Title XX Social Services Block Grant funds and to facilitate public comment on the services to be supported by Title XX funds.

The attached plan will be announced to the local job and family service offices, the Legislature, and other interested groups and individuals for comment, pursuant to the provisions of the Title XX Social Security Act which states "*The report shall be transmitted to the Secretary and made public within the State in such a manner as to facilitate comment by any person (including any Federal or other public agency) during development of the report and after its completion...*" Section 2004 [U.S.C 1397c]. The final plan will be published and made electronically available for public inspection in September, 2014.

In addition to public comment, a designated electronic mailbox (OFC_SSBG_Title_XX_County_Profile_Reports) has been created for the purpose of receiving comments from interested groups and individuals after the finalization of the pre-expenditure plan.

A copy of the final plan will be made available for review and/or download at: www.jfs.ohio.gov through *Info Center/Forms, Reports and Publication/Manuals and Handbooks*, or at the local county department of job and family services.

ADDITIONAL COMMENTS AND REVIEW PERIOD

The period for public review and comment for individual county profiles and plans was held March 31, 2014 through May 31, 2014.

PUBLIC HEARINGS

Local county department of job and family services conducted public hearings during the month of March, 2014. Public hearings were held to review Title XX County Profiles prior to their publication. Comments and recommendations received from the public, as a result of the hearing, was taken into consideration for the final county profile. Summary of comments made at each public hearing was submitted to ODJFS by May 31, 2014, as part of each county's final profile.

STATE OF OHIO

COMPREHENSIVE TITLE XX SOCIAL SERVICES PLAN
Fiscal Year 2015

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INTRODUCTION NARRATIVE

The U.S. Department of Health and Human Services (HHS) allocates grants to fifty states, the District of Columbia, and other eligible jurisdictions under Title XX of the Social Security Act, for use in funding a variety of social services. Each grant is determined by a statutory formula based on the state's population. States are fully responsible, within the limitations of the law, for determining the use of allocated Title XX funds, provided usage is in relationship to the five goals defined in the federal Social Services Block Grant statute:

> Goal I: To achieve or maintain economic self-support to prevent, reduce, or eliminate dependency;
>
> Goal II: To achieve or maintain self-sufficiency, including reduction or prevention of dependency;
>
> Goal III: To prevent or remedy neglect, abuse, or exploitation of children and adults unable to protect their own interests or preserving, rehabilitating, reuniting families;
>
> Goal IV: To prevent or reduce inappropriate institutional care by providing for community-based care, home based care, or other forms of less intensive care; and
>
> Goal V: To secure referral or admission for institutional care when other forms of care are not appropriate or providing services to individuals in institutions.

The Ohio Department of Job and Family Services (ODJFS) administers the Title XX Social Services Block Grant for the State and determines how funds are to be distributed among counties in Ohio. Every year, ODJFS develops a plan for the intended use of Title XX Social Services Block Grant (SSBG) funds. To carry out its statutory requirements for allocating Title XX Block Grant, ODJFS collaborates with the Ohio Department of Mental Health and Addiction Services and the Ohio Department of Developmental Disabilities to distribute funds to 88 County Job and Family Services agencies. Local agencies, in turn, utilize Title XX funds to support services provided directly to adults, children and/or families.

The enclosed plan, approved by the Governor of the State of Ohio and the Director of the Ohio Department of Job and Family Services, outlines the manner in which ODJFS will allocate the Title XX Social Services Block Grant for Federal Fiscal Year (FFY) 2015. The plan identifies the missions and administrative operations of the three state departments, as well as describes the definition of services and the allocation of Title XX resources for each. The plan includes information on the persons to be served, the types of activities to be funded, as well as the actual and estimated expenditures for the prior and future fiscal year. The plan speaks only to the use of Title XX SSBG funds for FFY 2015. Other federal funds are <u>not</u> discussed in this plan.

PART I
ADMINISTRATIVE OPERATIONS

TITLE XX - STATE ADMINISTRATIVE AGENCIES

As part of the overall mission to serve Ohio's most vulnerable populations, the Ohio Department of Job and Family Services (ODJFS), Ohio Department of Mental Health and Addiction Services, and the Ohio Department of Developmental Disabilities work together to administer the Title XX Social Services Block Grant for the State. The three agencies are designated as the Title XX agencies by the General Assembly through enactment of the Section 5101.46(B) of the Ohio Revised Code (ORC).

Within ODJFS, the responsibility for the overall administration and coordination of Title XX has been delegated to the Office of Families and Children. This section depicts the goals and objectives of ODJFS and the Office of Families and Children in meeting its statutory requirements for administration of Title XX programming. The Office of Families and Children joins the remaining fifteen departmental offices in implementing a strategic mission plan that strives to help Ohioans improve the quality of their lives.

ODJFS GOALS AND OBJECTIVES:

1. Children will grow up safe and healthy.
    - Increase the percentage of safe and healthy children.
    - Decrease the percentage of children living in poverty.
    - Increase the percentage of children ready for school.
    - Increase the access and availability of services contributing to the well-being of children.

2. Youth will become responsible adults.
    - Increase the percentage of youth prepared to pursue a career.
    - Decrease the percentage of youth who participate in risky behavior.

3. Individuals and businesses will realize their greatest degree of economic well-being.
    - Individuals will get their first, next or better job.
    - Increase the number of employers who use our services.
    - Decrease the need to rely on temporary financial support.
    - Maximize the value of health care services delivery to low income, working families.

4. Seniors and individuals with a disability or a chronic illness will receive health care and supportive services that maximize their quality of life.
    - Reduce preventable hospitalization for certain chronic illnesses.
    - Improve coordination and accountability across health and financial support systems.
    - Increase the number of people served by quality, cost effective home and community based waiver programs.

5. ODJFS will achieve and maintain excellence in our workforce, organization, services and products, and relationships through adherence to the quality principles.
    - Increase the capability and morale of our workforce.
    - Improve the productivity and accountability of our organization.
    - Improve the quality and effectiveness of our products and services.
    - Improve our relationships with our customers and co-producers.

ODJFS RESPONSIBILITIES AS THE STATE TITLE XX AGENCY

The Ohio Department of Job and Family Services is responsible for the following administrative activities relative to the administration of the Title XX program:

- Preparing and publishing the Comprehensive Title XX Social Services Plan;
- Projecting estimated expenditures;
- Accounting for federal grant funds;
- Administering the provision of services;
- Operating the program on a statewide basis;
- Complying with any program reporting requirements;
- Establishing and maintaining standards for the determination of eligibility and other rules or regulations necessary for the efficient administration of the program;
- Maintaining overall supervision, control, and oversight of all Title XX activities;
- Maintaining a working relationship between the Secretary of the Department of Health and Human Services and the state;
- Establishing guidelines for overall planning and administration costs;
- Allocating funds to the county departments of job and family services;
- Having an independent audit of expenditures every two years; and
- Writing administrative code rules.

ODJFS - REGIONAL FIELD OFFICES

The Ohio Department of Job and Family Services utilize regional field offices to serve the 88 local county departments of job and family services. These offices provide Title XX technical assistance and act as the point of contact for local Title XX agencies:

ODJFS REGIONAL OFFICES	COUNTIES SERVED
Akron Office 161 South High Street, Suite 300 Akron, Ohio 44308	Ashland, Ashtabula, Belmont, Carroll, Columbiana, Coshocton, Cuyahoga, Geauga, Guernsey, Harrison, Holmes, Jefferson, Knox, Lake, Lorain, Mahoning, Medina, Monroe, Morgan, Morrow, Muskingum, Noble, Perry, Portage, Richland, Stark, Summit, Trumbull, Tuscarawas, Washington, Wayne
Dayton Office 6680 Poc Ave. Suite 350 Dayton, Oho 45246	Adams, Auglaize, Brown, Butler, Champaign, Clark, Clermont, Clinton, Darke, Fayette, Greene, Hamilton, Logan, Miami, Montgomery, Pike, Scioto, Van Wert, Warren
Columbus Office 4200 Fifth Avenue Columbus, Ohio 43218	Athens, Delaware, Fairfield, Franklin, Gallia, Highland, Hocking, Jackson, Lawrence, Licking, Madison, Meigs, Pickaway, Ross, Vinton, Union
Toledo Office One Government Center, 12th floor Toledo, Ohio 43604	Allen, Crawford, Defiance, Erie, Fulton, Hancock, Hardin, Henry, Huron, Lucas, Marion, Mercer, Ottawa, Paulding, Putnam, Sandusky, Seneca, Shelby, Williams, Wood, Wyandot

CDJFS (COUNTY TITLE XX AGENCIES)

Agencies located in the 88 counties that provide Title XX services are referred to as "county departments of job and family services". These agencies provide Title XX services to and for individuals and families who reside in Ohio and serve as the point of contact for local service providers:

Adams County 482 Rice Drive, P.O. Box 386 West Union, Ohio 45693-0386 Telephone: 937-544-2371	Allen County 1501 S. Dixie Hwy., P.O. Box 4506 Lima, Ohio 45802-4506 Telephone: 419-228-2621
Ashland County 15 West Fourth Street Ashland, Ohio 44805-2137 Telephone: 419-282-5000	Ashtabula County 2924 Donahoe Drive, P.O. Box 1650 Ashtabula, Ohio 44005-1650 Telephone: 440-998-1110
Athens County 184 North Lancaster Street Athens, Ohio 45701-1699 Telephone: 740-592-4477	Auglaize County 12 North Wood Street Wapakoneta, Ohio 45895-0368 Telephone: 419-739-6506
Belmont County 310 Fox Shannon Place St. Clairsville, Ohio 43950-0428 Telephone: 740-695-1075	Brown County 775 Mount Orab Pike Georgetown, Ohio 45121 Telephone: 937-378-6104
Butler County 300 N. Fair Ave. Hamilton, Ohio 45011 Telephone: 513-887-4000	Carroll County 95 East Main Street, P.O. Box 219 Carrollton, Ohio 44615 Telephone: 330-627-2571
Champaign County 1512 S. US Highway 68, Suite N100 Urbana, Ohio 43078-0353 Telephone: 937-484-1500	Clark County 1345 Lagonda Avenue Springfield, Ohio 45501-1037 Telephone: 937-327-1700
Clermont County 2400 Clermont Center Drive Batavia, Ohio 45103 Telephone: 513-732-7111	Clinton County 1025 S. South St., Suite 400 Wilmington, Ohio 45177 Telephone: 937-382-0961
Columbiana County 7989 Dickey Dr. Lisbon, Ohio 44432 Telephone: 330-424-1471	Coshocton County 725 Pine St. Coshocton, Ohio 43812 Telephone: 740-622-1020

Crawford County 224 Norton Way Bucyrus, Ohio 44820-1831 Telephone: 419-562-0015	Cuyahoga County 3955 Euclid Ave. Cleveland, Ohio 44115 Telephone: 216-431-4500
Darke County 631 Wagner Avenue Greenville, Ohio 45331 Telephone: 937-548-4132	Defiance County 6879 Evansport Road, Suite A. Defiance, Ohio 43512-0639 Telephone: 419-626-6781
Delaware County 140 North Sandusky Street, 2nd Floor Delaware, Ohio 43015-1789 Telephone: 740-833-2300	Erie County 221 West Parish Street Sandusky, Ohio 44870-4886 Telephone: 419-626-6781
Fairfield County 239 West Main Street Lancaster, Ohio 43130 Telephone: 740-653-1701	Fayette County 133 S. Main Street, P.O. Box 220 Washington Court House, Ohio 43160 Telephone: 740-335-0350
Franklin County 1721 Northland Park Ave. Columbus, Ohio 43229 Telephone: 614-233-2000	Fulton County 604 South Shoop Avenue, Suite 200 Wauseon, Ohio 43567 Telephone: 419-337-0010
Gallia County 848 Third Avenue Gallipolis, Ohio 45631-1661 Telephone: 740-446-3222, Ext. 229	Geauga County 12480 Ravenwood Drive, P.O. Box 309 Chardon, Ohio 44024-9009 Telephone: 440-285-9141
Greene County 541 Ledbetter Road Xenia, Ohio 45385-3699 Telephone: 937-562-6000	Guernsey County 324 Highland Avenue, P.O. Box 253 Cambridge, Ohio 43725-0253 Telephone: 419-422-0182
Hamilton county 222 East Central Parkway Cincinnati, Ohio 45202-1225 Telephone: 513-946-1000	Hancock County 7814 Country Road 140, P.O. Box 270 Findlay, Ohio 45839-0270 Telephone: 419-422-0182
Hardin County 175 West Franklin Street, Suite 150 Kenton, Ohio 43326-9902 Telephone: 419-675-1130	Harrison County 520 North Main Street, P.O. Box 239 Cadiz, Ohio 43907-0239 Telephone: 740-942-2171

Henry County 104 East Washington Street-Hahn Center Napoleon, Ohio 43545-0527 Telephone: 419-592-4942	Highland County 1575 North High Street, Suite 100 Hillsboro, Ohio 45133-9442 Telephone: 937-393-4278
Hocking County 389 W. Front St. Logan, Ohio 43138-0548 Telephone: 740-385-5663	Holmes County 85 North Grant Street, P.O. Box 72 Millersburg, Ohio 44654-0072 Telephone: 330-674-1111
Huron County 185 Shady Lane Drive Norwalk, Ohio 44857-2373 Telephone: 419-668-8126	Jackson County 25 E. South Street Jackson, Ohio 45640-1638 Telephone: 740-286-4181
Jefferson county 125 South Fifth Street Steubenville, Ohio 43952-2885 Telephone: 740-282-0961	Knox County 117 East High Street, 4th Floor Mount Vernon, Ohio 43050-3400 Telephone: 740-397-7177
Lake County 177 Main Street Painesville, Ohio 44077-9967 Telephone: 440-350-4000	Lawrence County 1100 South 7th Street, P.O. Box 539 Ironton, Ohio 45638-0539 Telephone: 740-532-3324
Licking County 74 South 2nd Street, P.O. Box 5030 Newark, Ohio 43058-5030 Telephone: 740-670-8999	Logan County 211 East Columbus Avenue Bellefontaine, Ohio 43311-9935 Telephone: 937-599-5165
Lorain County 42485 North Ridge Road Elyria, Ohio 44035-1057 Telephone: 440-323-5726	Lucas County 3210 Monroe Street, Caller No. 1007 Toledo, Ohio 43699-007 Telephone: 419-213-8999
Madison County 200 Midway Street London, Ohio 43140-1356 Telephone: 740-852-4770	Mahoning County 345 Oak Hill Ave. Youngstown, Ohio 44501-0600 Telephone: 330-740-2600
Marion County 363 W. Fairground, P.O. Box 1817 Marion, Ohio 43301-1817 Telephone: 740-387-8560	Medina County 232 Northland Drive Medina, Ohio 44256 Telephone: 330-722-9283

Meigs County 175 Race Street, P.O. Box 191 Middleport, Ohio 45760-0191 Telephone: 740-992-2117, Ext 304	Mercer County 220 W. Livingston St. Suite 10 Celina, Ohio 45822-1671 Telephone: 419-586-5106
Miami County 2040 North County Road 25-A Troy, Ohio 45373-1310 Telephone: 937-440-3471	Monroe County 100 Home Avenue Woodsfield, Ohio 43793-1234 Telephone: 740-472-1602
Montgomery County 1111 S. Edwin C. Moses Blvd Dayton, Ohio 45422-3600 Telephone: 937-496-6720	Morgan County 155 E. Main St. Room 009 McConnelsville, Ohio 43756 Telephone: 740-962-4616
Morrow County 619 W. Marion Rd. Mount Gilead, Ohio 43338-1280 Telephone: 419-947-9111	Muskingum County 445 Woodlawn Avenue, P.O. Box 100 Zanesville, Ohio 43702-0100 Telephone: 740-454-0161
Noble County 18065 SR 78, P.O. Box 250 Caldwell, Ohio 43724-0250 Telephone: 740-732-2392	Ottawa County 8043 West State Route 163, Suite 200 Oak Harbor, Ohio 43449 Telephone: 419-898-3688
Paulding County 303 West Harrison Street Paulding, Ohio 45879-1497 Telephone: 419-399-3756	Perry County 212 South Main Street, P.O. Box 311 New Lexington, Ohio 43764-0311 Telephone: 740-342-3551
Pickaway County 110 Island Road, P.O. Box 610 Circleville, Ohio 43113 Telephone: 740-474-7588	Pike County 230 Waverly Plaza, Suite 700 Waverly, Ohio 45690 Telephone: 740-947-2171
Portage County 449 South Meridian Street Ravenna, Ohio 44266-1208 Telephone: 330-297-3750	Preble County 1500 Park Avenue Eaton, Ohio 45320 Telephone: 937-456-6205
Putnam County 1225 East Third Street Ottawa, Ohio 45875-2062 Telephone: 419-523-4580	Richland County 171 Park Avenue East, P.O. Box 188 Mansfield, Ohio 44901-9978 Telephone: 419-774-5400

Ross County 475 Western Ave., Suite – B P.O. Box 469 Chillicothe, Ohio 45601 Telephone: 740-773-2651	Sandusky County 2511 Countryside Drive Fremont, Ohio 43420-9987 Telephone: 419-334-3891
Scioto County 710 Court Street, P.O. Box 1347 Portsmouth, Ohio 45662-1347 Telephone: 740-354-6661	Seneca County 3362 South Township Road 151 Tiffin, Ohio 44883-9499 Telephone: 419-447-5011
Shelby County 227 south Ohio Avenue Sidney, Ohio 45365 Telephone: 937-498-4981	Stark County 221 3rd Street – S.E. Canton, Ohio 44702-1293 Telephone: 330-452-4661
Summit County 47 North Main Street Akron, Ohio 44308-1991 Telephone: 330-643-7200	Trumbull County 280 N. Park Avenue, Suite 1 Warren, Ohio 44481-1109 Telephone: 330-675-2000
Tuscarawas County 389 16th Street S.W. New Philadelphia, Ohio Telephone: 330-339-7791	Union County 940 London Ave., Suite 1800 P.O. Box 1800 Marysville, Ohio 43040-0389 Telephone: 937-644-1010
Van Wert County 114 East Main Street, P.O. Box 595 Van Wert, Ohio 45891-0595 Telephone: 419-238-5430	Vinton County 30975 Industry Park Drive McArthur, Ohio 45651 Telephone: 740-596-2581
Warren County 416 South East Street Lebanon, Ohio 45036-2314 Telephone: 513-695-1420	Washington County 1115 Gilman Avenue, P.O. Box 2005 Marietta, Ohio 45750-0975 Telephone: 740-373-5513
Wayne County 356 West North Street, P.O. Box 76 Wooster, Ohio 44691-0076 Telephone: 330-287-5800	Williams County 117 West Butler Street Bryan, Ohio 43506-1650 Telephone: 419-636-6725
Wood County 1928 East Gypsy Lane Road, P.O. Box 679 Bowling Green, Ohio 43402-9396 Telephone: 419-352-7566	Wyandot County 120 E. Johnson Street Upper Sandusky, Ohio 43351 Telephone: 419-294-4977

FISCAL OPERATIONS

The Ohio Revised Code 5101.46 requires state departments and respective local agencies to administer the provision of social services funded through grants made under Title XX. All federal funds received under Title XX are appropriated as follows:

(a) Seventy-two and one-half percent to the Ohio Department of Job and Family Services;

(b) Twelve and ninety-three one-hundredths percent to the Ohio Department of Mental Health and Addiction Services;

(c) Fourteen and fifty-seven one-hundredths percent to the Ohio Department of Developmental Disabilities.

Each department is responsible for developing a formula for the distribution of the Title XX funds to be appropriated. The formula developed by each state department takes into account all of the following:

(a) The total population of the area that is served by the respective local agency;

(b) The percentage of the population in the area served that falls below the federal poverty guidelines;

(c) The respective local agency's history of and ability to utilize Title XX funds.

Each department has developed rules, adopted in accordance with federal and state laws that govern the use of Title XX funds. Rules governing financial and operational matters of the department or matters between the department and county departments of job and family services are adopted as internal management rules in accordance with section 111.15 of the Revised Code. Rules governing eligibility for services, program participation, and other matters pertaining to applicants and participants have been adopted in accordance with Chapter 119 of the Revised Code. Rules specific to ODJFS are recorded in Chapter 5101:2-25 of the Administrative Code of Ohio.

A county department of job and family services (CDJFS) that purchases services and those parties the CDJFS has under contract to provide Title XX services shall administer Title XX services in accordance with the requirements of Title XX of the Social Security Act, 49 Stat. 620 (1935), 42 U.S.C. 301(2012), section 5101.46 of the Revised Code, and Chapter 5101:2-25 of the Administrative Code. Child care services provided under Title XX are excluded from the requirements contained in Chapter 5101:2-25 of the Administrative Code. The CDJFS shall follow child care requirements contained in Chapter 5101:2-16 of the Administrative Code.

Each county in Ohio is designated as a separate geographic area for Title XX services planning, implementation, monitoring, and evaluation. Title XX services may be provided through compact,

implementation, monitoring, and evaluation. Title XX services may be provided through compact, direct services, purchased services or grants as defined in the current comprehensive Title XX social services plan which can be found at the following website http://emanuals.odjfs.state.oh.us/emanuals. Methods of delivery may change during a program year as need occurs or resources are developed.

Reimbursement is available only for services and service activities which are specifically included on the JFS 01821 "Title XX County Profile" (rev. 12/2012), services outlined in rule 5101:2-25-07 of the Administrative Code, and for administrative support directly related to the provision of such services. When contacted by a consumer or responsible person or agency seeking Title XX services, the CDJFS or provider agency under contract with the CDJFS shall provide an application for Title XX services to the person making the request. An application is not required when services are offered without regard to income.

The CDJFS or provider agency under contract with the CDJFS shall ensure upon the receipt of the application the following:

(1) The consumer or responsible person or agency acting on behalf of the consumer is the person submitting the application for Title XX services.

(2) The application is signed by the consumer, guardian, parent or custodian, if the consumer is a child, or an individual or agency acting on behalf of the consumer.

Protective services for adults and children and information and referral services may be provided without regard to income and do not require an application. Protective services cases require a case record that documents the circumstances of actual or potential abuse, neglect, or exploitation of the adult or child. All providers of Title XX services must comply with any licensing, certification, or approval required by state or federal law or regulation.

An individual service plan, designed at the county's option, is required to provide any service defined in rule 5101:2-25-01 of the Administrative Code. A service plan is not required for information and referral services.

Pursuant to section 1128(H) (3) of the Social Security Act, providers excluded from Medicare participation are not eligible to receive Title XX funds either directly or indirectly. Neither the CDJFS nor providers of services under Title XX funding shall employ or contract with excluded individuals. Reimbursement is available for minor medical or remedial care only when the medical care is integral but subordinate to the provision of the social service to which the medical care is a part.

CRITERIA FOR DISTRIBUTION OF TITLE XX FUNDS

Pursuant to OAC 5101:9-06-12 Federal social services allocation:

(A) The federal social services allocation reimburses the county for the federal share of the costs of social services, administration, and training.

(B) This allocation consists of federal funds under Title XX of the Social Security Act, 88 Stat. 2337 (1974), 42 U.S.C. 1397, as amended. The catalog of federal domestic assistance (CFDA) number for this allocation is 93.667.

(C) The grant availability and liquidation periods for this allocation will be communicated by ODJFS through the county finance information system (CFIS). Funds must be expended by the grant availability period and reported no later than the end of the liquidation period. Expenditures in excess of the control amount may be the responsibility of the county.

(D) The following methodology is used to distribute federal Title XX funds for the social services group. All figures are based upon the most recently available U.S. Bureau of Census data.

(1) When the statewide allocation is the same as the preceding year, county allocation amounts are calculated by applying the formula listed in paragraph (D)(4). Increases and decreases in each county's federal social service allocation are capped at four percent of the preceding state fiscal year's allocation amount. Individual county increases of more than four percent are proportionately distributed to counties experiencing more than a four percent decrease.

(2) When the statewide allocation is increased from the statewide allocation in the preceding year, the net gain is distributed to the county department of job and family services (CDJFS) by applying the formula listed in paragraph (D)(4) of this rule.

(3) When there is more than a four percent decrease in the statewide allocation amount, ODJFS does not apply the formula in paragraph (D)(4) of this rule, but decreases each CDJFS's preceding SFY allocation by the percentage of change to the statewide allocation amount.

(4) The formula is as follows:

(a) ODJFS distributes five percent of the federal social services allocation to each CDJFS based on each county's population.

(b) Five percent of the statewide allocation is distributed to the CDJFS based on each county's property tax wealth factors, as measured by the total of the most recent real estate, public utility, and tangible personal property tax values reported by the Ohio department of taxation and as inversely compared statewide.

(c) The remaining amount of the allocation is distributed to the CDJFS using the following methodology:

(i) Fifty percent is based on the county's population at or below one hundred fifty percent of the federal poverty level as compared statewide in the same category.

category.

(ii) Twenty percent is based on the county's population at or below eighteen years of age and at or below two hundred percent of the federal poverty level as compared statewide in the corresponding categories.

(iii) Twenty percent is based on the county's population at or over fifty-five years of age and at or below the two hundred percent of the federal poverty level as compared statewide in the corresponding categories.

(iv) Ten percent is based on the county's average unemployment rate as compared to the average unemployment rate for all eligible counties, utilizing figures from the ODJFS for the most recently available federal fiscal year.

(E) The following expenditures may be properly charged against this allocation and are contained in the "ODJFS Comprehensive Social Services Plan":

(1) Purchase of approved social services costs as detailed in the county social services plan/profile;

(2) Child care administration and direct delivery costs related to:

(a) Title XX child care;

(b) Protective child care;

(c) Special needs child care; and,

(d) Homeless child care;

(3) Social services operating expenditures in excess of the state operating allocation as detailed in rule 5101:9-6-10 of the Administrative Code.; and,

(4) Title XX eligible temporary assistance for needy families (TANF) or adult protective services (APS) expenditures, which are included in the county social services plan/profile, in excess of the TANF regular allocation or any approved APS allocation as detailed in rule 5101:9-6-08 of the Administrative Code.

(F) County agency expenditures must be reported on the JFS 02827 "Monthly Financial Statement" as contained in rule 5101:9-7-29 of the Administrative Code. Contract or vendor agreement purchased service expenditures must be liquidated and reported on the JFS 02827 as actual expenditures no later than three months after the last day of the SFY allocation period.

(G) Redistribution is pursuant to rule 5101:9-6-02 of the Administrative Code. The following steps are taken to recognize excess expenditures.

(1) The county agency will apply social services draws and expenditures in excess of the state operating allocation to this allocation.

(2) The county agency will apply Title XX TANF eligible APS expenditures, which are included in the county social services plan/profile, in excess of the TANF or any approved APS allocation to this allocation.

(3) Any excess expenditures remaining are the responsibility of the county agency.

(H) The definitions, requirements, and responsibilities contained in rule 5101:9-6-50 of the Administrative Code are applicable to this rule.

COUNTY ALLOCATIONS OF TITLE XX FUNDS

Each county department of job and family services (CDJFS) shall complete an annual JFS 01821 "Title XX County Profile" and submit to ODJFS by January 31st of each year. The county profile must identify the Title XX social services to be provided during the federal fiscal year, October 1st to September 30th of the upcoming year(s). The JFS 01821 must include the services to be provided, the estimated unduplicated number of persons to be served under each service type, and the estimated total expenditures including state, federal and local dollars. The county elects the service(s) it will offer from a catalogue of Title XX services listed on the county profile. Each profile must include at least one service directed at each of the five national Title XX goals. Each individual can be counted no more than once in any service category. The count is to include primary consumers and individuals authorized to receive the service on behalf of a primary consumer.

A planning committee designated by the county commissioners must conduct a public hearing on the initial county profile prior to its publication and make a record of the proceedings from which a transcript can be made. A public notice of the hearing is published in a newspaper of general circulation before such hearing is held. Comments and recommendations received from the public, as a result of the hearing, are taken into consideration for the final county profile. Each CDJFS then forwards electronically a summary of the comments made at the public hearing on the proposed county profile to ODJFS, by the second week of May. ODJFS then takes into account the projected funding need when developing its Pre-Expenditure Report - Statewide Summary. Only social services authorized for Title XX state and federal reimbursement are included on the Pre-Expenditure Report - Statewide Summary. Social services identified in the county profile must comply with the definitions and requirements contained in Chapter 5101:2-25 of the Administrative Code.

PART II

PROGRAM OPERATIONS

SERVICE GOALS- PLANS FOR ACHIEVING FEDERAL AIMS

The five broad goals prescribed by the Social Security Act are embedded in Ohio Administrative Code and the programs and services provided under Title XX at the county level. County department of job and family services (CDJFS) translate these goals into specific, measurable terms related to the needs of the local community. Each CDJFS is responsible for completing an annual Title XX County Profile and submitting the profile to ODJFS by January 31st. The county profile must identify the Title XX social services to be provided during the federal fiscal year, October 1st through September 30th of the upcoming year(s). Each profile must include at least one service directed at each of the following five program goals:

- Achieving or maintaining economic self-support to prevent, reduce, or eliminate dependency.
- Achieving or maintaining self-sufficiency including reduction or prevention of dependency.
- Preventing or remedying neglect, abuse or exploitation of children or adults unable to protect their own interest or preserving, rehabilitating or reuniting families.
- Preventing or reducing inappropriate institutional care by providing for community-based care, home-based care or other forms of less intensive care.
- Securing referral or admission for institutional care when other forms of care are not appropriate or providing services to individuals in institutions.

The only social services authorized for Title XX state and federal reimbursement are those which are included in the county profile and for which standard service definitions have been published in the "Comprehensive Title XX Social Services Plan". Social services identified in the county profile must comply with the definitions and requirements contained in OAC Chapter 5101:2-25 "Title XX Administration".

Each CDJFS may develop a "Title XX Needs Report" to substantiate the local county criteria utilized in the selection of Title XX services in the county profile. In the needs report, the CDJFS may address the local social service needs and Title XX services provided to resolve these needs. The provisions of such services must be financially feasible. The following topics may be included in the "Title XX Needs Report":

(1) The statement of needs; this is a description of social service needs to be addressed by Title XX funded services. The CDJFS may choose to use in its description of needs any or all of the categorically grouped needs listed below. The six groups of needs cover all Title XX reimbursable services.

(a) Abuse, neglect, exploitation.

(b) Family or individual health.

(c) Frail, impaired, elderly, handicapped.

(d) Unemployment, training, insufficient job skills.

(e) Family or individual dysfunction.

(f) Other.

(2) The needs assessment source; this is for the social service needs listed in paragraph (G) (1) of this rule. The source of the information utilized to determine selection of the Title XX services may be identified.

(3) The services needed in the county; this may specify which Title XX service(s) shall be utilized to meet the grouped needs listed in paragraph (G) (1) of this rule.

(4) The population affected; this may identify the population group which is most in need of each service provided.

(5) The goal attainment; this is for each of the services offered, and shall specify which Title XX goal(s) will be achieved.

SERVICES, GEOGRAPHIC POPULATIONS, METHOD OF DELIVERY

The characteristics of the individuals to be served are the children and the elderly, who are impaired, exploited and neglected. Each county in Ohio is designated as a separate geographic area for Title XX services planning, implementation, monitoring, and evaluation. Each county may elect to deliver Title XX services through compact, direct services, purchased services or grants to children, families and /or the elderly. The method of delivery must be defined in the county's current comprehensive Title XX social services plan (county profile) as approved by the county's commissioners and as maintained on file at ODJFS.

FEES, INCOME, ELIGIBILITY DETERMINATION AND REIMBURSEMENT

Eligibility categories under the Title XX program are as follows:

Income eligible

(a) Services for free, as determined by the CDJFS.

(b) Services for a fee, as determined by the CDJFS.

(i) Services for a fee are the amount charged by the CDJFS or provider agency under contract with the CDJFS.

(ii) The CDJFS may offer any service(s) identified in their current Comprehensive Title XX Social Services Plan in the "Service for a Fee" category with the exception of information and referral services, protective services for adults and protective services for children.

(iii) Only those services to which fees are applicable are counted in determining the amount of the fee. Services that are available to consumers without regard to income would therefore not be counted.

Without regard to income, as determined by the CDJFS.

(a) A written application is not required where service is deemed without regard to income.

(b) Protective services for adults and children and information and referral may be provided without regard to income.

Eligibility determinations and redeterminations may be conducted by the agency providing the service; however the CDJFS may make eligibility determinations if it concludes that doing so would benefit consumers or result in more efficient operation of the Title XX social services program in the county, or if it concludes that a provider is making unsatisfactory eligibility determinations. The CDJFS will determine the frequency of redeterminations, based upon the service plan.

Proper and improper determination and redetermination of eligibility, under the Title XX program are as follows:

(1) Reimbursement is available for services provided during the period of proper eligibility determination and until the end of the month in which the individual is subsequently determined to be ineligible for services.

(2) A proper determination of eligibility is based on a correct assessment of all necessary information available to the CDJFS or provider agency at the time of such determination. The determination must be made within thirty calendar days of the date of the initial application or request for services, or prior to the due date of a redetermination.

Reimbursement for Title XX services is available only for activities which are specifically to populations identified by the county and included in the county's profile. Title XX funds may not be utilized for:

(1) Purchase or improvement of land, or the purchase, construction, or permanent improvement (other than minor remodeling) of any building or other facility.

(other than costs of subsistence during rehabilitation, room and board provided for a short term as an integral but subordinate part of a social service, or temporary emergency shelter provided as a protective service).

(3) Payment of the wages of any individual as a social service (other than payments of the wages of Ohio works first customers employed in the provision of child care services).

(4) Provision of medical care (other than family planning services, rehabilitation services or initial detoxification of an alcoholic or drug dependent individual) unless it is an integral but subordinate part of a social service for which grants may be used under 42 U.S.C., Section 1397d of the Social Security Act.

(5) Social services (except services to an alcoholic or drug dependent individual or rehabilitation services) provided in and by employees of any hospital, skilled nursing facility, intermediate care facility, or prison, to any individual living in such institution.

(6) Provision of any educational service which the state makes generally available to its residents without cost and without regard to their income.

(7) Any child care services unless such services meet applicable standards of state and local law.

(8) Provision of cash payments as a service, except as otherwise provided for in this rule.

DEFINITION OF SERVICES

This section describes the definition for types of services and activities to be provided using Title XX SSBG funds in Ohio. The definitions are captured in Ohio Administrative Code 5101:2-25-01 and are in accordance with Uniform Definition of Services as defined by the Office of the Administration for Children and Families (HHS). Descriptions of where and how Title XX services are provided (i.e., method of delivery and geographic area/location) are listed Ohio Administrative Code 5101:2-25-02-03. The following definitions are used by the county department of job and family services (CDJFS) when developing and implementing its Title XX program and preparing the JFS 01821 "Title XX County Profile":

"Actual costs" means the actual cost for the expert witness fee deposition and subpoena.

"Adoption services" means:

(1) Services or activities provided to assist in bringing about the adoption of a child.

(2) Component services and activities which may include but are not limited to counseling the biological parent(s), recruitment of adoptive homes, and pre and post placement training and/or counseling.

"Adult" means any person fifty-nine years of age or older within this state who is handicapped by the infirmities of aging or who has a physical or mental impairment which prevents the person from providing for the person's own care or protection.

"Arrangement only" means the time spent by CDJFS staff making collateral contacts (face to face, telephone, or written) necessary to enable an eligible individual to receive services as contained in the current county profile. These services may be provided or purchased by a service provider or another agency through a compact.

"Case management services" means:

(1) Services or activities for the arrangement, coordination, and monitoring of services to meet the needs of individuals and families.

(2) Component services and activities which may include individual service plan development, counseling, monitoring, developing, procuring, and coordinating services; monitoring and evaluating client progress; and assuring that clients' rights are protected.

"Child" means any person under eighteen years of age or with special needs or physically handicapped person under twenty-one years of age.

"Child care services for children (including infants, pre-schoolers, school age children and individuals under age eighteen with special needs or in need of protective child care)" means:

(1) Services or activities provided in a setting that meets applicable standards of state and local law, in a center or in a home, for a portion of a twenty-four hour day.

(2) Component services or activities which may include a comprehensive and coordinated set of appropriate developmental activities for children, recreation, meals, and snacks, transportation, health support services, social services counseling for a parent(s), plan development, and licensing and monitoring of child care homes and facilities.

"Collateral contact" means the contact (direct, telephone, or written) with agencies, friends, relatives and others directly related to arranging for a service.

"Congregate meals" are:

(1) Services or activities designed to prepare and serve one or more meals a day to individuals in central dining areas in order to prevent institutionalization, malnutrition, and feeling of isolation.

(2) Component services or activities which may include the cost of personnel, equipment, and food; assessment of nutritional and dietary needs; nutritional education and counseling; socialization; and other services such as transportation and information and referral.

"Consultation" means the provision of treatment by a psychiatrist or psychologist in day and residential treatment for children or a medical consultation provided by a health professional other than a physician, provided that the provider is certified as a Title XIX (Medicaid program) provider.

"Counseling services" means services or activities that apply therapeutic processes to personal, family, situational, or occupational problems in order to bring about a positive resolution of the problem or improved individual or family functioning or circumstances; and problem areas which may include family and marital relationships, parent-child problems, or drug abuse.

"Course" means the provision of an educational course of instruction or classroom program.

"Day care services for adults" means:

(1) Services or activities provided to adults who require care and supervision in a protective setting for a portion of a twenty-four hour day. A full day of services is considered five or more hours of care. All costs, exclusive of transportation, related to the actual provision of care should be built into the unit of service.

(2) Component services or activities which may include opportunity for social interaction; companionship and self-education; health support or assistance in obtaining health services; counseling; recreation and general leisure time activities; meals; personal care services; plan

development; and transportation.

"Day treatment services for children" means:

(1) Services designed for the basic purpose of providing treatment for five or more hours of the day for children who manifest primarily emotional, psychological, behavioral, or social problems which cannot be resolved in a nonspecialized education or developmental setting, or in specialized settings such as learning behavioral disabilities classes. While these children may be able to live at home or in substitute care, their needs are such that their daily activities must be a part of a treatment environment.

(2) Services for children which involve specialized clinical services required for diagnosis, treatment, and consultation in providing help for pathological conditions; personality services, as distinguished from other parts of the programs; and provided by staff with professional or technical training for helping the child and parents (or caretakers with whom the child is living) directly through such activities as the prescribing of drugs for individuals and families, art and music therapy.

(3) Service components which include special educational activities, training activities, social and recreational activities, health services, personal and social interaction skill development, activity therapies, community participation activities, and transportation. These services are integral but subordinate to treatment. These services are to be offered as an integrated program; however, the various components may be delivered through different sources.

(4) Daily activities which include individual and group program components and treatment services prescribed for the individual child. These must be coordinated and integrated into an individual goal directed treatment plan for the child. The plan must delineate a predictable, measurable impact on the child's problem. Assessment of the progress of this plan (a formal staffing for all necessary parties to review goal attainment and to arrive at a decision of continuing the plan, revising the plan, or terminating the placement) must be completed every six months for the total period of treatment.

(5) Day treatment services for children are not available for federal financial participation and therefore unallowable for:

(a) Educational services which residents of Ohio usually receive free from a public agency unless they are provided as integral but subordinate to the provision of this service.

(b) Any activities related to the provision of Ohio works first (OWF).

"Direct service time" means the time spent actually providing the service either in direct or telephone contact with the individual and time spent making collateral contacts.

"Education and training services" means:

(1) Services provided to improve knowledge of daily living skills and to enhance cultural opportunities.

(2) Services which may include instruction or training in, but are not limited to, such issues as consumer education, health education, community protection and safety education, literacy education, English as a second language, and general educational development (GED).

(3) Component services or activities which may include screening; assessment and testing; individual or group instruction; tutoring; provision of books, supplies, and instructional material; counseling; transportation; and referral to community resources.

"Employment services" means:

(1) Services or activities provided to assist individuals in securing employment or acquiring or learning skills that promote opportunities for employment.

(2) Component services or activities which may include employment screening, assessment, or testing; structured job skills and job seeking skills; specialized therapy (occupational, speech, physical); special training and tutoring, including literacy training and pre-vocational training; provision of books, supplies, and instructional material; counseling; transportation; and referral to community resources.

"Family planning services" means:

(1) Educational, comprehensive, medical, or social services or activities which enable individuals, including minors, to determine freely the number and spacing of their children and to select the means by which this may be achieved.

(2) Services and activities which include a broad range of acceptable and effective methods and services to limit or enhance fertility, including contraceptive methods (including natural family planning and abstinence), and the management of infertility (including referral to adoption services).

(3) Specific component services and activities which may include pre-conceptional counseling, education, and general reproductive health care, including diagnosis and treatment of infections which threaten reproductive capability. Family planning services do not include pregnancy care (including obstetric or prenatal care).

"Food assistance" means:

(1) The provision and distribution of supplemental food items to needy individuals and families to reduce hunger and to promote healthy nutrition and diet.

(2) A statewide service that is reserved exclusively for use by ODJFS, component services or activities of which may include the cost of personnel, insurance, equipment maintenance, food, transport, warehousing, and distributions; assessment of nutritional and dietary needs; nutritional education and counseling; socialization; and information and referral.

"Foster care services for adults" means:

(1) Services or activities that assess the need and arrange for the substitute care and alternate living situation of adults in a setting suitable to the individual's needs. Individuals may need such services because of social, physical, or mental disabilities, or as a consequence of abuse or neglect.

(2) Care that may be provided in a community-based setting, or such services may arrange for institutionalization when necessary.

(3) Component services or activities that include assessment of the individual's needs; case planning and case management to assure that the individual receives proper care in the placement; counseling to help with personal problems and adjusting to new situations; assistance in obtaining other necessary supportive services; determining, through periodic reviews, the continued appropriateness of and need for placement; and recruitment and licensing of foster care homes and facilities.

"Foster care services for children" means:

(1) Services or activities associated with the provision of an alternative family life experience for abused, neglected, or dependent children, between birth and the age of majority, on the basis of a court commitment or a voluntary placement agreement signed by the parent or guardian.

(2) Services that may be provided to children in foster homes including foster homes operated by a relative of the child, group homes, emergency shelters, residential facilities, child care institutions, pre-adoptive homes, or supervised independent living situations.

(3) Component services or activities which may include assessment of the child's needs; case planning and case management to assure that the child receives proper care in the placement; medical care as an integral but subordinate part of the service; counseling of the child, the child's parents, kinship care providers and the foster caregivers; referral and assistance in obtaining other necessary supportive services; periodic reviews to determine the continued appropriateness and need for placement; and recruitment and licensing of foster homes and child care institutions.

"Group hour" means the same as an hour except the individual is receiving the service in a group setting. The projected unit cost is based on the total hourly cost of providing the service divided by the average size of the group.

"Half-hour" means thirty minutes of purchased services in the service unit.

"Health related and home health services" means:

(1) In-home or out-of-home services or activities designed to assist individuals and families to attain and maintain a favorable condition of health.

(2) Component services and activities which may include providing an analysis or assessment of an individual's health problems and the development of a treatment plan; assisting individuals to identify and understand their health needs; assisting individuals to locate, provide, or secure, and utilize appropriate medical treatment, preventative medical care, and health maintenance services, including in-home health services and emergency medical services; and providing follow-up services as needed.

"Home based services" means:

(1) In-home services or activities provided to individuals or families to assist with household or personal care activities that improve or maintain adequate family well-being.

(2) Services that may be provided for reasons of illness, incapacity, frailty, absence of a caretaker relative, or to prevent abuse and neglect of a child or adult.

(3) Major service components that include homemaker services, chore services, home maintenance services, and household management services.

(4) Component services or activities that may include protective supervision of adults and/or children to help prevent abuse, temporary non-medical personal care, house-cleaning, essential shopping, simple household repairs, yard maintenance, teaching of homemaking skills, training in self-help and self-care skills, assistance with meal planning and preparation, sanitation, budgeting, and general household management.

"Home delivered meals" means:

(1) Services or activities designed to prepare and deliver one or more meals a day to an individual's residence in order to prevent institutionalization, malnutrition, and feelings of isolation.

(2) Component services or activities that may include the cost of personnel, equipment, and food; assessment of nutritional and dietary needs; nutritional education and counseling; socialization services; and information and referral.

"Hour" means an hour of direct service as described in the service unit and time spent making collateral contacts directly related to the provision of the service. An hour may be shown in fractional parts rounded to the nearest quarter or tenth of an hour, at county option.

"Housing services" means:

(1) Services or activities designed to assist individuals or families in locating, obtaining, or retaining suitable housing.

(2) Component services or activities that may include tenant counseling; helping individuals and families to identify and correct substandard housing conditions on behalf of individuals and families who are unable to protect their own interest; and assisting individuals and families to understand leases, secure utilities, make moving arrangements and minor renovations.

"Independent and transitional living services" means:

(1) Services and activities designed to help older youth in foster care or homeless youth make transition to independent living, or to help adults make the transition from an institution or from homelessness, to independent living.

(2) Component services or activities that may include educational and employment assistance, training in daily living skills, and housing assistance. Specific component services and activities may include supervised practice living and post-foster care services.

"Indirect activities" means the supportive activities that are not billed or reported as time spent providing or arranging services. Such activities are important, but many of them cannot be easily linked to both a particular service and a particular individual. Indirect activities and their related costs are reimbursable, but should not be incorporated into the estimate of the maximum number of units in a purchase contract. Such activities include case recording, eligibility determination, general intake, home finding related to adoption and foster care, supervision, time spent in conference not related to specific individuals, nursing contacts, diagnostic evaluations and examinations necessary to identify service needs or to develop an individual plan of services and treatment.

"Individual service plan" means the document that is developed to provide services to the consumer.

"Information and referral services" means services or activities designed to provide information about services provided by public and private service providers and brief assessment of client needs (but not diagnosis and evaluation) to facilitate appropriate referral to community resources.

"Item of equipment" means the equipment purchased for blind individuals.

"Legal services" means:

(1) Services or activities provided by a lawyer or other person(s) under the supervision of a lawyer to assist individuals in seeking or obtaining legal help in civil matters such as housing, divorce, child support, guardianship, paternity and legal separation.

(2) Component services or activities which may include receiving and preparing cases for trial, provision of legal advice, representation at hearing, and counseling.

"Meal" means the provision of a meal, including the cost of preparation, serving or delivery of the meal. The cost of raw food may be included provided the service does not provide three meals a day or a full nutritional regimen.

"Minor medical and remedial care components" means medical care directed towards the correction or amelioration of a medical condition, which has been diagnosed as such by an Ohio licensed medical practitioner operating within the scope of state law. Such medical services are allowable under Title XX only when they are not available to the individual under Title XVIII (Medicare), Title XIX (Medicaid program) or a private insurance plan. These components must be separately costed, billed, and reported.

"Mile" means one mile of transportation.

"Payment" means the payment of delivery cost, housing repairs or moving expenses.

"Pregnancy and parenting services for young parents" means:

(1) Services or activities for married or unmarried adolescent parents and their families designed to assist young parents in coping with the social, emotional, and economic problems related to pregnancy and in planning for the future.

(2) Component services or activities which may include securing necessary health care and living arrangements; obtaining legal services; and providing counseling, child care education, and training in and development of parenting skills.

"Prescription" means the provision of a prescribed drug in a day treatment or residential treatment setting for children.

"Prevention and intervention" means:

(1) Services or activities designed to provide early identification and/or timely intervention to support families and prevent or ameliorate the consequences of abuse, neglect, or domestic violence, or to assist in making arrangements for alternate placement or living arrangements where necessary. Such services may also be provided to prevent the removal of a child or adult from the home.

(2) Component services and activities which may include investigation assessment and/or evaluation of the extent of the problem; counseling, including mental health counseling or therapy as needed; developmental and parenting skills training; respite care; and other services including supervision, case management, and transportation.

"Procedure" means the provision of a complete specified procedure in family planning including but not limited to vasectomy, insertion of intrauterine device (IUD), materials and anesthetic.

"Protective services for adult" means:

(1) Services or activities designed to prevent or remedy abuse, neglect, or exploitation of adults who are unable to protect their own interest.

(2) Situations that may require protective services including injury due to maltreatment or domestic violence; lack of adequate food, clothing or shelter; lack of essential medical treatment or rehabilitation services; and lack of necessary financial or other resources.

(3) Component services or activities that may include investigation; immediate intervention; arranging emergency medical services; emergency shelter; developing case plans; initiation of legal action (if needed); counseling for the individual and family; assessment/evaluation of family circumstances; arranging alternative or improved living arrangements; preparing for foster care placement, if needed; and case management and referral to service providers.

"Protective services for children" means:

(1) Services or activities designed to prevent or remedy abuse, neglect, or exploitation of children who may be harmed through physical or mental injury, sexual abuse or exploitation, and negligent treatment or maltreatment, including failure to be provided with adequate food, clothing, shelter, or medical care.

(2) Component services or activities that may include immediate investigation and intervention; arranging emergency medical services; emergency shelter; developing case plan initiation of legal action (if needed); counseling for the child and the family; assessment/evaluation of family circumstances; arranging alternative living arrangements; preparing for foster placement, if needed; and case management and referral to service providers.

"Recreation services" means services or activities designed to provide or assist individuals to take advantage of individual or group activities directed towards promoting physical, cultural, and/or social development.

"Residential treatment services" means:

(1) Short-term residential care and comprehensive treatment and services for children or adults whose problems are so severe or are such that they cannot be cared for at home or in foster care and need the specialized services provided by specialized facilities. Residential treatment services should always be reported as twenty-four hours in whole numbers counting the day of admission as day one and the day of release as the last day.

(2) Component services and activities which may include diagnosis and psychological evaluation; alcohol and drug detoxification services; individual, family, and group therapy and counseling; remedial education and general educational development (GED) preparation; vocational or pre-vocational training; training in activities of daily living; supervised recreational and social activities; case management.

"Round trip per person" means the provision of a round trip of transportation services.

"Special services for persons with developmental or physical disabilities or persons with visual or auditory impairments" means:

(1) Services or activities to maximize the potential of persons with disabilities help alleviate the effects of physical, mental or emotional disabilities, and to enable those persons to live in the least restrictive environment possible.

(2) Components services or activities which may include personal and family counseling; respite care; family support; recreation; transportation; aid to assist with independent functioning in the community; and training in mobility, communication skills, the use of special aids and appliances, and self sufficiency skills. Residential and medical services may be included only as an integral, but subordinate, part of the services.

"Special services for youth involved in or at risk of involvement in criminal activity" means:

(1) Services or activities for youth who are, or who may become, involved with the juvenile justice system and their families.

(2) Component services or activities that are designed to enhance family functioning and/or modify the youth's behavior with the goal of developing socially appropriate behavior and may include counseling, intervention therapy and residential and medical services if included as an integral but subordinate part of the services.

"Substance abuse services" means:

(1) Services or activities that are primarily designed to deter, reduce, or eliminate substance abuse or chemical dependency. Except for initial detoxification services, medical and residential services may be included but only as an integral but subordinate part of the service.

(2) Component substance abuse services or activities that may include a comprehensive range of personal and family counseling methods, methadone treatment for opiate abusers, or detoxification treatment for alcohol abusers.

(3) Services that may be provided in alternative living arrangements such as institutional settings and community-based halfway houses. The day should always be reported as twenty-four hours in whole numbers counting the day of admission as day one and the day of release as the last day.

"Supply" means the provision of supplies used in family planning.

"Test" means the provision of one laboratory test in family planning.

"Token" means a ticket used by the individual to ride a common carrier in transportation services.

"Transaction" means an incident of information and referral.

"Transportation services" means:

(1) Services or activities that provide or arrange for travel including travel costs of individuals in order to access services or obtain medical care or employment.

(2) Component services or activities that may include special travel arrangements such as special modes of transportation and personnel to accompany or assist individuals or families to utilize transportation.

Based on the attached profiles as submitted to ODJFS in May, 2014, the following documents summarizes the Title XX services to be provided in Ohio in FFY 15 as amplified in the attached Pre-expenditure Reporting Form and Appendices (Appendices B and C):

PART III
PRE-EXPENDITURE REPORT-STATEWIDE SUMMARY

Services	Oct. 1, 2014-Sept. 30, 2015
Adoption Services	$1,378,457
Case Management	7,924,044
Congregate Meals	792,479
Counseling Services	1,522,745
Day Care Services – Adult	232,456
Day Treatment for Children	136,213
Education & Training Services	605,309
Employment Services	1,012,170
Family Planning Services	1,251,978
Foster Care Services – Adults	622,482
Foster Care Services - Children	6,740,504
Health Related & home Health Services	7,861,429
Home Based Services	2,825,703
Home Delivered Meals	405,410
Housing Services	93,320
Independent/Transitional Living Services	418,469
Information & Referral Services	154,411
Legal Services	534,875
Pregnancy & Parenting Services for Youth Parents	595,202
Prevention & Intervention	2,221,823
Protective Services for Adults	12,627,710
Protective Services for Children	30,211,238
Recreational Services	389,675
Residential Treatment Services	3,226,707
Special Services for Persons with Dev. or Physical Disabilities or Persons with Visual or Auditory Impairment	74,305
Special Services for Youth Involved in or at Risk of Involvement in Criminal Activity	1,305,914
Substance Abuse Services	279,420
Transportation Services	2,109,680
Other: Child Care (Employment and Training)	276,998
Total Expenditures for Services	**87,831,126**

PART IV

APPENDICES and ADDITIONAL DATA

ADDITIONAL DATA

OMB NO.: 0970-0234

EXPIRATION DATE: 06/30/2011

Part A. Expenditures and Provision Method

Preliminary FFY 2013

Part B. Recipients

SOCIAL SERVICES BLOCK GRANT (SSBG) POSTEXPENDITURE REPORT

STATE: OHIO	FISCAL YEAR: Preliminary FFY 2013	REPORT PERIOD: October 1, 2012 - September 30, 2014
Contact Person: Tom Goard	Phone Number: (614) 387-0003	STATE: OHIO
Title: Section Chief	E-Mail Address: Thomas.Goard@JFS.OHIO.GOV	SSBG Expenditures
Agency: ODJFS, MH and ODODD	Submission Date: 03-27-14	

	Service Supported with SSBG Expenditures	SSBG Expenditures: SSBG Allocation *****	SSBG Expenditures: Funds transferred into SSBG*	Expenditures of All Other Federal, State and Local funds**	Total Expenditures	Provision Method: Public	Provision Method: Private
1	Adoption Services	$ 42,992.68	$ 115,446.71	$ 39,967.66	$ 198,407.04	X	X
2	Case Management	$ 3,124,769.49	$ 7,292,882.20	$ 2,044,646.77	$ 12,462,298.46	X	X
3	Congregate Meals	$ 454,761.30	$ -	$ 153,043.53	$ 607,804.83	X	X
4	Counseling Services	$ 1,719,031.84	$ 113,934.10	$ 207,681.16	$ 2,040,647.10	X	X
5	Day Care--Adults	$ 1,270,606.45	$ -	$ 1,043,604.65	$ 2,314,211.10	X	X
6	Day Care--Children Treatment	$ 583,925.05	$ -	$ 5,511,122.18	$ 6,095,047.23	X	X
7	Education and Training Services	$ 549,684.75	$ 356,131.48	$ 474,950.76	$ 1,380,766.99	X	X
8	Employment Services	$ 4,239,652.23	$ 23,220.19	$ 3,468,842.69	$ 7,731,715.11	X	X
9	Family Planning Services	$ 10,642.26	$ -	$ 3,581.50	$ 14,223.76	X	X
10	Foster Care Services--Adults	$ 161,774.52	$ -	$ 54,442.94	$ 216,217.46	X	X
11	Foster Care Services--Children	$ -	$ -	$ (50,951.09)	$ (50,951.09)	X	X
12	Health-Related Services	$ 68,090.20	$ 50.78	$ 22,926.02	$ 91,067.00	X	X
13	Home-Based Services	$ 1,971,250.90	$ -	$ 663,396.82	$ 2,634,647.72	X	X
14	Home-Delivered Meals	$ 115,500.78	$ -	$ 38,870.17	$ 154,370.95	X	X
15	Housing Services	$ 2,106.02	$ 5,899.74	$ 2,011.85	$ 10,017.61	X	X
16	Independent/Transitional Living Services	$ 55,608.41	$ -	$ 18,714.23	$ 74,322.64	X	X
17	b	$ 890,064.70	$ 1,968,917.77	$ 734,419.78	$ 3,593,402.25	X	X
18	Legal Services	$ 161,588.99	$ 20,394.50	$ 58,885.10	$ 240,868.60	X	X
19	Pregnancy & Parenting	$ -	$ 14,150.07	$ (583.21)	$ 13,566.86	X	X
20	Prevention & Intervention	$ 293,700.42	$ 646,400.01	$ 241,613.14	$ 1,181,713.56	X	X
21	Protective Services--Adults	$ 899,340.87	$ 106,209.64	$ 424,351.98	$ 1,429,902.49	X	X
22	Protective Services--Children	$ 934,871.07	$ 3,185,044.97	$ 1,018,108.54	$ 5,138,024.58	X	X
23	Recreation Services	$ 261,015.35	$ 21,784.66	$ 224,624.14	$ 507,424.14	X	X
24	Residential Treatment	$ 2,237,372.59	$ 4,114,203.25	$ 1,015,144.56	$ 7,366,720.40	X	X
25	Special Services--Disabled	$ 403,636.70	$ -	$ 323,266.21	$ 726,902.91	X	X
26	Special Services--Youth at Risk	$ 311,214.93	$ 164,372.81	$ 141,040.55	$ 616,628.29	X	X
27	Substance Abuse Services	$ 75,215.72	$ 43,617.65	$ 34,946.76	$ 153,780.14	X	X
28	Transportation	$ 3,267,104.14	$ 176,545.43	$ 2,184,784.75	$ 5,628,434.32	X	X
29	Other Services*** Second Harvest Food Bank & Direct Charges	$ 33,905,070.58	$ 27,372,979.29	$ 15,347,269.82	$ 76,625,319.69	X	X
30	SUM OF EXPENDITURES FOR SERVICES	$ 58,010,592.93	$ 45,742,185.26	$ 35,444,723.95	$ 139,197,502.14		
31	Administrative Costs ****	$ 1,384,551.07	$ -	$ 3,256,624.23	$ 4,641,175.30		
32	SUM OF EXPENDITURES FOR SERVICES AND ADMINISTRATIVE COSTS	$ 59,395,144.00	$ 45,742,185.26	$ 38,701,348.18	$ 143,838,677.44		

	Service Supported with SSBG Expenditures	Children	Adults: Adults Age 59 Years & Younger	Adults: Adults Age 60 Years & Older	Adults: Adults of Unknown Age	Total Adults	Total
1	Adoption Services	1,438	833	-	2	835	2,273
2	Case Management	9,918	10,421	2,873	246	13,540	23,458
3	Congregate Meals	-	25	2,044	34,073	36,142	36,142
4	Counseling Services	443	5,326	406	275	6,007	6,450
5	Day Care--Adults	-	133	120	53	306	306
6	Day Care--Children	1,668	-	-	-	-	1,668
7	Education and Training Services	602	326	1,012	417	1,755	2,357
8	Employment Services	2	978	106	49	1,133	1,135
9	Family Planning Services	-	156	-	-	156	156
10	Foster Care Services--Adults	-	10	-	-	10	10
11	Foster Care Services--Children	4,628	-	-	-	-	4,628
12	Health-Related Services	1,237	149	508	-	657	1,894
13	Home-Based Services	434	379	1,833	474	2,686	3,120
14	Home-Delivered Meals	-	336	4,224	1,443	6,003	6,003
15	Housing Services	3	9	15	-	24	27
16	Independent/Transitional Living Services	117	40	120	1	161	278
17	Information & Referral	112,525	104,206	18,527	11,798	134,531	247,056
18	Legal Services	-	314	250	-	564	564
19	Pregnancy & Parenting	-	767	-	-	767	767
20	Prevention & Intervention	869	879	174	484	1,537	2,406
21	Protective Services--Adults	-	1,629	9,859	5,474	16,962	16,962
22	Protective Services--Children	32,728	-	-	-	-	32,728
23	Recreation Services	1,055	41	631	36	708	1,763
24	Residential Treatment	1,146	696	57	-	755	1,901
25	Special Services--Disabled	958	-	-	159	159	1,117
26	Special Services--Youth at Risk	2,044	1,009	27	-	1,036	3,080
27	Substance Abuse Services	4	223	3	258	484	488
28	Transportation	1,156	2,138	1,229	1,399	4,766	5,922
29	Other Services	440	7,646	624	-	8,270	8,710
30	SUM OF RECIPIENTS OF SERVICES	173,415	138,671	44,642	56,641	239,954	413,369

* From which block grant(s) were these funds transferred? Title XX TANF Transferred Funds

** Please list the sources of these funds: Expenditures of All Other Federal,State and Local Funds

*** Please list other services: Second Harvest Food Bank: 7,278,005.75, County: 33,905,070.58, 27,372,979.29 & Other PO : $5,125.00; MH: $2,360,043.00 total of $76,625,319.69.

**** Please list administrative services: JFS SSBG adm. $1,384,551.07, TANF admin: $0 other admin. $3,256,624.23, ODODD: $0, MH: $27,279.00 total Adm. $4,641,175.

*****Admin cost at state level is 3% per ORC

This is the path to access published reports appendix E http://www.acf.hhs.gov/programs/ocs/ssbg/reports/2009/appendixE/ohio.html

TITLE XX: SOCIAL SERVICES BLOCK GRANT
(SSBG)

FISCAL OPERATIONS

Criteria for Distribution:
Funds from the Temporary Assistance for Needy Families (TANF) Block Grant were transferred to the Social Services Block Grant in Federal fiscal year 2014 and anticipated to be transferred in Federal fiscal year 2015, up to the maximum allowable under the law.

These funds were allocated as needed to reflect the changing needs of Ohio who met SSBG eligibility requirements. These adjustments further ensure that the demonstrated needs of both urban and rural residents are being met.

TANF grant award adjusted to TANF expenditures $45,742,185.26

APPENDIX A

CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS

Certification Regarding Debarment, Suspension, and Other Responsibility Matters--Primary Covered Transactions

Instructions for Certification

1. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.

2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

4. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

5. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.

6. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.

7. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled ``Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered

transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Nonprocurement Programs.

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters--Primary Covered Transactions

(1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;

(b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

(2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transactions
Instructions for Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government the department or agency with which this transaction

originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.

4. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meaning set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower tier participant agrees by submitting this proposal that, [Page 33043] should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled ``Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from covered transactions, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Nonprocurement Programs.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification Regarding Debarment, Suspension, Ineligibility an Voluntary Exclusion--Lower Tier Covered Transactions

(1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Signature

Director
Title

Ohio Department of Job and Family Services
Organization

CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS

This certification is required by the regulations implementing the Drug-Free Workplace Act of 1988: 45 CFR Part 76, Subpart, F. Sections 76.630(c) and (d)(2) and 76.645(a)(1) and (b) provide that a Federal agency may designate a central receipt point for STATE-WIDE AND STATE AGENCY-WIDE certifications, and for notification of criminal drug convictions. For the Department of Health and Human Services, the central pint is: Division of Grants Management and Oversight, Office of Management and Acquisition, Department of Health and Human Services, Room 517-D, 200 Independence Avenue, SW Washington, DC 20201. Certification Regarding Drug-Free Workplace Requirements (Instructions for Certification)

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification set out below.

2. The certification set out below is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, the agency, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.

3. For grantees other than individuals, Alternate I applies.

4. For grantees who are individuals, Alternate II applies.

5. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.

6. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio studios).

7. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph five).

8. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

Controlled substance means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

Conviction means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

Criminal drug statute means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

Employee means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All direct charge employees; (ii) All indirect charge employees unless their impact or involvement is insignificant to the performance of the grant; and, (iii) Temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Certification Regarding Drug-Free Workplace Requirements
Alternate I. (Grantees Other Than Individuals)

The grantee certifies that it will or will continue to provide a drug-free workplace by:
(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
(b) Establishing an ongoing drug-free awareness program to inform employees about --
(1)The dangers of drug abuse in the workplace;
(2) The grantee's policy of maintaining a drug-free workplace;
(3) Any available drug counseling, rehabilitation, and employee assistance programs; and
(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will --
(1) Abide by the terms of the statement; and
(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
(e) Notifying the agency in writing, within ten calendar days after receiving notice under paragraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall

include the identification number(s) of each affected grant;
(f) Taking one of the following actions, within 30 calendar days of receiving notice under paragraph (d)(2), with respect to any employee who is so convicted --
(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).
(B) The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check if there are workplaces on file that are not identified here.
Alternate II. (Grantees Who Are Individuals)
(a) The grantee certifies that, as a condition of the grant, he or she will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant;
(b) If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, he or she will report the conviction, in writing, within 10 calendar days of the conviction, to every grant officer or other designee, unless the Federal agency designates a central point for the receipt of such notices. When notice is made to such a central point, it shall include the identification number(s) of each affected grant.
[55 FR 21690, 21702, May 25, 1990]

Signature

Director
Title

Ohio Department of Job and Family Services
Organization

CERTIFICATION REGARDING ENVIRONMENTAL TOBACCO SMOKE

Public Law 103227, Part C Environmental Tobacco Smoke, also known as the Pro Children Act of 1994, requires that smoking not be permitted in any portion of any indoor routinely owned or leased or contracted for by an entity and used routinely or regularly for provision of health, day care, education, or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law does not apply to children's services provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for inpatient drug or alcohol treatment. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to $1000 per day and/or the imposition of an administrative compliance order on the responsible entity by signing and submitting this application the applicant/grantee certifies that it will comply with the requirements of the Act.

The applicant/grantee further agrees that it will require the language of this certification be included in any subawards which contain provisions for the children's services and that all subgrantees shall certify accordingly.

Cynthia C. Dungey

Signature

Director

Title

Ohio Department of Job and Family Services

Organization

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, ``Disclosure Form to Report Lobbying," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Signature

Director
Title

Ohio Department of Job and Family Services
Organization

PART B

Ohio Department of Mental Health and Addiction Services

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Section V: County Service Profiles

Ohio | Department of Mental Health

John R. Kasich, Governor
Tracy J. Plouck, Director

Final

Comprehensive (Title XX) Social Services Plan

for

October 1, 2014 – September 30, 2015

Updated 7/31/2015

Ohio Department of Mental Health and Addiction Services

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Section I: Title XX Administration
Ohio Department of Mental Health and Addiction Services

The Ohio Department of Mental Health and Addiction Services (OhioMHAS) is responsible for the administration of its portion of the Title XX Program, (i.e. Social Services Block Grant) according to Section 5101.46 of the Ohio Revised Code. All of the Title XX Resources available to OhioMHAS are allocated to the Community Mental Health Boards and the Alcohol, Drug Addiction, and Mental Health Services Boards. The Boards contract with local service providers for the provision of the services. The administrative responsibilities of OhioMHAS include, but are not necessarily limited to the following:

1. Assist in the preparation and publication of the Comprehensive Social Services Plan.
2. Project estimated expenditures.
3. Allocate available Title XX resources to the Boards.
4. Maintain accountability for the use of federal funds.
5. Comply with all program reporting responsibilities.
6. Comply with all auditing requirements.
7. Maintain overall supervision, control and oversight of all Title XX activities funded through OhioMHAS.

All questions concerning the administration or operation of the mental health component of the Title XX program should be directed to the appropriate Community Mental Health Board or Alcohol, Drug Addiction, and Mental Health Services Board, or the Manager of Title XX in the Division of Program and Policy Development, OhioMHAS.

Section II describes the tentative Title XX allocation to each Board for the period covered in this Plan. The amounts are based on OhioMHAS' estimate of available Title XX resources and are subject to change.

Section III is a crosswalk between federal Title XX definitions and Ohio Administrative Code Definitions of mental health services.

Section IV defines the description of the services that will be used in the mental health portion of the Title XX Program.

Section V includes a statewide budget for mental health expenditures for Title XX. OhioMHAS will maintain a copy of the individual County Service Profiles (budgets) that detail the anticipated types of services, expenditures, and number of recipients that will be funded through the mental health component of Title XX for the duration of the plan.

The following is the contact information for the three Community Mental Health Boards and 47 combined Alcohol Drug Addiction and Mental Health Services Boards that contract for the provision of mental health services funded by Title XX in 88 counties:

Board Name	Address	Name of Director	Phone No.
Allen, Auglaize and Hardin Counties Alcohol, Drug Addiction and MH Services Board	529 South Elizabeth Street Lima, Ohio 45805	Michael Schoenhofer, Executive Director	(419) 222-5120
Ashland County Alcohol, Drug Addiction and Mental Health Services Board	1605 County Road 1095 Ashland, Ohio 44805	Steve Stone, Executive Director	(419) 281-3139
Ashtabula County Alcohol, Drug Addiction and Mental Health Services Board	4817 State Road Suite 203 Ashtabula, Ohio 44004	Miriam Walton, Executive Director	(440) 992-3121
Athens, Hocking & Vinton Counties Alcohol, Drug Addiction and Mental Health Services Board	7990 Dairy Lane P.O. Box 130, Athens, Ohio 45701	Earl Cecil, Executive Director	(740) 593-3177
Belmont, Harrison & Monroe Counties Alcohol, Drug Addiction and Mental Health Services Board	99 North Sugar Street St. Clairsville, Ohio 43950	Linda B. Pickenpaugh, Executive Director	(740) 695-9998
Brown County Alcohol Drug Addiction and Mental Health Board	85 Banting Drive Georgetown, Ohio 45121	Steve Dunkin, Executive Director	(937) 378-3504
Butler County Mental Health Board	5963 Boymel Drive Fairfield, Ohio 45014	Scott Rasmus Executive Director	(513) 860-9240
Clark, Green, Madison (Eastern Miami Valley) Alcohol Drug Addiction and Mental Health Board	1055 East High Street Springfield, Ohio 45505	Kent Youngman, President/CEO	(937) 322-0648
Clermont County Mental Health and Recovery Board	2337 Clermont Center Drive Batavia, Ohio 45103	Karen Scherra, Executive Director	(513) 732-5400
Columbiana County Mental Health Recovery Board	27 Vista Dr. Lisbon, Ohio 44432	Kathie Chaffee, Executive Director	(330) 424-0195
Marion/Crawford Counties Alcohol, Drug Addiction and Mental Health Services Board	142 S. Prospect Street Marion, Ohio 43302	Jody Demo-Hodgins, Executive Director	(740) 387-8531
Cuyahoga County Community Mental Health Board	2012 W. 25th Street 3rd Floor Cleveland, Ohio 44113	William M. Denihan, President/CEO	(216) 241-3400
Defiance, Fulton, Henry, Williams (Four County) Alcohol, Drug Addiction Board	T-761 S.R. 66 Archbold, OH 43502	Les McCaslin, Executive Director	(419) 267-3355
Delaware and Morrow Counties Board of Alcohol Drug Addition & Mental Health Services	40 N. Sandusky Avenue Suite 301 Delaware, Ohio 43015	Steve Hedge, Executive Director	(740) 368-1740
Mental Health & Recovery Board of Erie and Ottawa Counties	416 Columbus Avenue Sandusky, Ohio 44870	Kirk Halliday, Executive Director	(419) 627-1908
Fairfield County Alcohol, Drug Addiction and Mental Health Services Board	108 W. Maine Street Lancaster, Ohio 43130	Rhonda Myers, Executive Director	(740) 654-0829
Franklin County Alcohol, Drug Addiction and Mental Health Services Board	447 E. Broad Street Columbus, Ohio 43215	David Royer, President/CEO	(614) 224-1057

Board Name	Address	Name of Director	Phone No.
Gallia, Jackson and Meigs Counties Alcohol, Drug Addiction and Mental Health Services Board	53 Shawnee Lane, P.O. Box 514 Gallipolis, Ohio 45631	Ron Adkins, Executive Director	(740) 446-3022
Geauga County Alcohol, Drug Addiction and Mental Health Services Board	13244 Ravenna Road Chardon, Ohio 44024-9012	James Adams, Executive Director	(440) 285-2282
Hamilton County Mental Health Board	2350 Auburn Avenue Cincinnati, Ohio 45219	Patrick Tribbe, President/CEO	(513) 946-8600
Hancock County Alcohol, Drug Addiction and Mental Health Services Board	438 Carnahan Avenue Findlay, Ohio 45840	Precia Shenk-Stuby, Executive Director	(419) 424-1985
Huron County Alcohol, Drug Addiction and Mental Health Services Board	130 Shady Lane Drive Bldg. D Norwalk, Ohio 45857	Jean King, Executive Director	(419) 668-8649
Jefferson County, Prevention and Recovery Board	524 Madison Avenue Steubenville, Ohio 43952	Pam Petrilla, Executive Director	(740) 282-1300
Lake County Alcohol, Drug Addiction and Mental Health Services Board	One Victoria Place Suite 205 Painesville, Ohio 44077	Kim Fraser, Executive Director	(440) 352-3117
Licking & Knox Counties Alcohol, Drug Addiction and MH Services Board	1435-B West Main St. Newark, Ohio 43055	Kay Spergel, Executive Director	(740) 522-1234
Logan & Champaign Mental Health, Drug and Alcohol Services Board	123 N. Detroit Street Box 765 West Liberty, Ohio 43357	David Higgins, Executive Director	(937) 465-1045
Lorain County Mental Health Board	1173 North Ridge Rd. East Suite 101 Lorain, Ohio 44055	Charlie Neff, Executive Director	(440) 233-2020
Lucas County Mental Health Board	701 Adams Street Suite 800 Toledo, Ohio 43624	Scott Sylak, Executive Director	(419) 213-4600
Mahoning County Mental Health Board	25 E. Boardman Street Suite 211 Youngstown, Ohio 44503	Ron Marian, Executive Director	(330) 746-2959
Medina County ADAMH Board	246 Northland Dr. Medina, Ohio 44256	Michael Jenks, Executive Director	(330) 723-9642
Miami-Darke-Shelby Counties Tri-County Board of Alcohol, Drug Addiction and Mental Health Services Board	1100 Wayne St. Suite 4000 Troy, OH 45373	Mark McDaniel, Executive Director	(937) 335-7727
Montgomery County Alcohol, Drug Abuse and Mental Health Services Board	409 E. Monument Ave. Suite 102 Dayton, Ohio 45402	Helen Jones-Kelley, Executive Director	(937) 443-0416
Muskingum Area Community Alcohol, Drug Addiction and MH Services Board	1205 Newark Road Zanesville, Ohio 43701	Vickie Hare Executive Director	(740) 454-8557
Portage County Alcohol, Drug Addiction and Mental Health Services Board	P.O. Box 743 Kent, Ohio 44240	Joel Mowery, Executive Director	(330) 673-1756
Preble County Alcohol, Drug Addiction and Mental Health Services Board	225 North Barron Street Eaton, Ohio 45320	Kelli Ott, Executive Director	(937) 456-6827
Putnam County Alcohol Drug Addiction Mental Health Services Board	PO Box 410 Ottawa, Ohio 45875	Michael Ruhe, Executive Director	(419) 523-0027
Richland County Mental Health and Recovery Services Board	87 E. First Street Suite L Mansfield, Ohio 44902	Joe Trolian, Executive Director	(419) 774-5811

Board Name	Address	Name of Director	Phone No.
Paint Valley Alcohol, Drug Addiction and Mental Health Services Board	394 Chestnut Street Chillicothe, Ohio 45601	Juni Frey, Executive Director	(740) 773-2283
Scioto, Adams, and Lawrence Counties Alcohol, Drug Addiction and MH Services Board	919 Seventh Street Portsmouth, Ohio 45662	Susan Shultz, Executive Director	(740) 354-5648
Seneca, Sandusky, Wyandot Community Alcohol, Drug Addiction and MH Services Board	600 North River Road Tiffin, Ohio 44883	Nancy Cochran, Executive Director	(419) 448-0640
Stark County Mental Health Board	121 Cleveland Avenue SW Canton, Ohio 44702	John Aller, Executive Director	(330) 455-6644
Summit County ADAMH Board	100 West Cedar Street Suite 300 Akron, OH 44307	Jerry Craig, Executive Director	(330) 762-3500
Trumbull County Mental Health and Recovery Services Board	4076 Youngstown-Warren Road #201 Warren, Ohio 44484	April Caraway, Executive Director	(330) 675-2765
Tuscarawas & Carrol Counties Alcohol, Drug Addiction and Mental Health Services Board	1260 Monroe Ave. Suite 27N P.O. Box 6217 New Philadelphia, Ohio 44663	David Schaffer, Executive Director	(330) 364-6488
Union County Alcohol, Drug Addiction and Mental Health Services Board	131 N. Main Street Marysville, Ohio 43040	Judie Float, Interim Executive Director	(937) 642-1212
Van Wert, Mercer & Paulding Counties Alcohol, Drug Addiction and MH Services Board	1054 S. Washington Street Suite A Van Wert, OH 45891	Keith Turvy, Executive Director	(419) 238-5464
Warren/Clinton Counties Alcohol, Drug Addiction and Mental Health Services Board	212 Cook Road Lebanon, Ohio 45036	Brent Lawyer, Executive Director	(513) 695-1695
Washington County Alcohol, Drug Addiction and MH Services Board	344 Muskingum Drive Marietta, Ohio 45750	David Browne, Executive Director	(740) 374-6990
Wayne and Holmes Counties Alcohol, Drug Addiction and Mental Health Services Board	1985 Eagle Pass Wooster, OH 44691	Judy Wortham-Wood, Executive Director	(330) 264-2527
Wood County Alcohol Drug Addiction and Mental Health Board	745 Haskins Road Suite H Bowling Green, Ohio 43402	Tom Clemons, Executive Director	(419) 352-8475

Section II: Resource Allocation

The Ohio Department of Job and Family Services appropriates 12.93% of the Social Services Block Grant Award to OhioMHAS each fiscal year in accordance with Section 5101.46(C)(1)(b) of the Ohio Revised Code. As described in the previous section, OhioMHAS contracts with fifty county and multi-county boards. The grant awards are received quarterly and distributed accordingly upon receipt. The tentative allocations from OhioMHAS to boards for FY 2015 are listed on the next two pages.

Social Services Block Grant Title XX

MENTAL HEALTH & ADAMH BOARDS	FFY 2015 ALLOCATION
ALLEN	$116,304
ASHLAND	$28,060
ASHTABULA	$76,748
ATHENS	$84,536
BELMONT	$78,036
BROWN	$31,924
BUTLER	$198,724
CLARK/GREENE/MADISON	$212,804
CLERMONT	$130,984
COLUMBIANA	$83,156
CUYAHOGA	$870,904
DEFIANCE	$79,408
DELAWARE	$93,544
ERIE	$62,240
FAIRFIELD	$75,960
FRANKLIN	$800,772
GALLIA	$81,536
GEAUGA	$44,376
HAMILTON	$574,504
HANCOCK	$34,212
HURON	$40,740
JEFFERSON	$49,680
LAKE	$123,392
LICKING	$128,560
LOGAN	$53,912

Social Services Block Grant Title XX

MENTAL HEALTH & ADAMH BOARDS	FFY 2015 ALLOCATION
LORAIN	$152,272
LUCAS	$313,456
MAHONING	$182,084
MARION/CRAWFORD	$80,476
MEDINA	$70,112
MIAMI	$120,892
MONTGOMERY	$384,924
MUSKINGUM	$178,580
PORTAGE	$79,608
PREBLE	$18,316
PUTNAM	$17,268
RICHLAND	$89,724
ROSS	$170,060
SCIOTO	$163,604
SENECA	$87,072
STARK	$226,720
SUMMIT	$371,008
TRUMBULL	$129,024
TUSCARAWAS	$76,816
UNION	$16,504
VANWERT	$47,760
WARREN	$126,752
WASHINGTON	$38,544
WAYNE	$101,084
WOOD	$61,936
TOTAL	**$7,459,612**

Section III: FFY 2014-2015 Comprehensive Social Services Plan Goals

Goals: The Mental Health Title XX Program utilizes the services set forth in this section to accomplish one or more of the following national goals.

Goals	Short Title	Definition
I	Self-Support	Achieving or maintaining economic self-support to prevent, reduce or eliminate dependency.
II	Self-Sufficiency	Achieving or maintaining economic self-sufficiency including reduction or prevention of dependency.
III A	Preventing Neglect, Abuse, Exploitation	Preventing or remedying neglect, abuse, or exploitation of children, or adults unable to protect their own interests.
III B	Preserving Families	Preserving, rehabilitating, or reuniting families.
IV	Community Based Care	Preventing or reducing inappropriate institutional care by providing for community based care, or other forms of less intensive care.
V	Institutional Care	Securing referral or admission for institutional care when other forms of care are not appropriate or providing services to individuals in institutional.

Certification Standards:

The Ohio Department of Mental Health and Addiction Services (OhioMHAS) has promulgated administrative rules which set forth certification criteria for all services that are funded through the community mental health system. The mental health Title XX services that are defined in this section must comply with these certification requirements. The sections of the Ohio Administrative Code are noted within each specific service definition.

Uniform Federal Service Definitions:

All services must be reported to the federal government using service definitions that have been established by the federal government. Because all publicly funded community mental health organizations must use the services and definitions identified in the OhioMHAS Certification Standards referenced above, OhioMHAS will collect the required Title XX recipient and expenditure information using the Ohio Administrative Code definitions use the following crosswalk in reporting the information to the federal government.

Service Definition Crosswalk

Uniform Federal TXX Definition	Ohio Administrative Code Definition: Ohio Department of Mental Health and Addiction Services Service Definitions
Case Management	Community Psychiatric Supportive Treatment Service (O.A.C. 5122-29-17) Home Health Service for Persons with Serious and Persistent Mental Illness (O.A.C. 5122-29-33) (added effective 10/1/2013)
Counseling Services	Behavioral Health Counseling and Therapy Service (O.A.C. 5122-29-03)
Employment Services	Employment/Vocational Service (O.A.C. 5122-29-11)
Recreational Services	Social and Recreational Service (O.A.C. 5122-29-14)
Residential Treatment Services	Residential Care (O.A.C. 5122-30)
Transportation Services	Transportation Service (O.A.C. 5122-29-27)
Other Services	Crisis Intervention Mental Health Service (O.A.C. 5122-29-10)
	Mental Health Assessment (non-physician) (O.A.C. 5122-29-04)
	Psychiatric Diagnostic Interview (Physician) (O.A.C. 5122-29-04)
	Partial Hospitalization, less than 24 hr. (O.A.C. 5122-29-06)
	Adult Educational Service (O.A.C. 5122-29-13)
	Occupational Therapy Service (O.A.C. 5122-29-24)
	Pharmacological Management Service* (O.A.C. 5122-29-05)
	Self Help/Peer Support Service (O.A.C. 5122-29-15)
	Consumer Operated Service (O.A.C. 5122-29-16)
	Intensive Home Based Treatment Service (O.A.C. 5122-29-28)
	Assertive Community Treatment Service (O.A.C. 5122-29-29)

* All purely medical components of this service are ineligible for Title XX reimbursement unless the services are integral and subordinate to other behavioral health services.

Section IV: Mental Health Service Definitions

The crosswalk in Section III details the relationship between federal Title XX Definitions and Mental Health Service Definitions in Ohio's Revised Code.

All community mental health services listed below address the Title XX Goals of:

I. Self-Support
II. Self-Sufficiency
III A. Preventing Neglect, Abuse and Exploitation
III B. Preserving Families
IV. Community-Based Care

5122-29-17 Community psychiatric supportive treatment (CPST) service

(A) Community psychiatric supportive treatment (CPST) service provides an array of services delivered by community based, mobile individuals or multidisciplinary teams of professionals and trained others. Services address the individualized mental health needs of the client. They are directed towards adults, children, adolescents and families and will vary with respect to hours, type and intensity of services, depending on the changing needs of each individual.

The purpose/intent of CPST services is to provide specific, measurable, and individualized services to each person served. CPST services should be focused on the individual's ability to succeed in the community; to identify and access needed services; and to show improvement in school, work and family and integration and contributions within the community.

5122-29-03 Behavioral health counseling and therapy service

(A) Behavioral health counseling and therapy service means interaction with a person served in which the focus is on treatment of the person's mental illness or emotional disturbance. When the person served is a child or adolescent, the interaction may also be with the family members and/or parent, guardian and significant others when the intended outcome is improved functioning of the child or adolescent and when such interventions are part of the ISP.

5122-29-11 Employment/vocational service

(A) The purpose and intent of employment/vocational service is to promote recovery and secure/maintain employment by providing training and skill development that is goal-oriented, ability-based, and incorporates individual choice. The outcome of employment/vocational service is that the individual will obtain and maintain employment, learn new job skills, increase self-sufficiency, and contribute to the community.

5122-29-14 Social and recreational service

(A) "Social and recreational service" means a service that includes structured and non-structured activities and support to enhance the quality of life of the person served.

5122-29-27 Other mental health services

(A) "Other mental health services" means services other than those listed under divisions (A) to (Q) of section 340.09 of the Revised Code. Other mental health services may include representative payeeship, transportation and other supportive mental health services and may be offered by a variety of entities, including YMCAs, churches, children's cluster or family and children first.

5122-29-10 Crisis intervention mental health service

(A) Crisis intervention is that process of responding to emergent situations and may include: assessment, immediate stabilization, and the determination of level of care in the least restrictive environment in a manner that is timely, responsive, and therapeutic.

Crisis intervention mental health services need to be accessible, responsive and timely in order to be able to safely de-escalate an individual or situation, provide hospital pre-screening and mental status evaluation, determine appropriate treatment services, and coordinate the follow through of those services and referral linkages.

Outcomes may include: de-escalating and/or stabilizing the individual and/or environment, linking the individual to the appropriate level of care and services including peer support, assuring safety, developing a crisis plan, providing information as appropriate to family/significant others, and resolving the emergent situation.

5122-29-04 Mental health assessment service

(A) Mental health assessment is a clinical evaluation provided by an eligible individual either at specified times or in response to treatment, or when significant changes occur. It is a process of gathering information to assess client needs and functioning in order to determine appropriate service/treatment based on identification of the presenting problem, evaluation of mental status, and formulation of a diagnostic impression.

The outcome of mental health assessment is to determine the need for care, and recommend appropriate services/treatment and/or the need for further assessment. Results of the mental health assessment shall be shared with the client.

5122-29-06 Partial hospitalization service

(A) Partial hospitalization is an intensive, structured, goal-oriented, distinct and identifiable treatment service that utilizes multiple mental health interventions that address the individualized mental health needs of the client. Partial hospitalization services are clinically

indicated by assessment with clear admission and discharge criteria. The environment at this level of treatment is highly structured, and there should be an appropriate staff-to-client ratio in order to guarantee sufficient therapeutic services and professional monitoring, control, and protection.

The purpose and intent of partial hospitalization is to stabilize, increase or sustain the highest level of functioning and promote movement to the least restrictive level of care.

The outcome is for the individual to develop the capacity to continue to work towards an improved quality of life with the support of an appropriate level of care.

5122-29-13 Adult educational service

(A) "Adult educational service" means time-limited and structured educational interventions for adults, such as educational advising, literacy instruction, basic educational instruction or instruction in community and independent living skills.

5122-29-24 Occupational therapy service

(A) "Occupational therapy service" means the evaluation of learning and performance skills and analysis, selection and adaptation of activities for individuals whose abilities to cope with daily living are threatened or impaired by developmental deficiencies, the aging process, environmental deprivation, physical, psychological, or social injury or illness.

5122-29-05 Pharmacologic management service

(A) Pharmacologic management service is a psychiatric/mental health/medical intervention used to reduce/stabilize and/or eliminate psychiatric symptoms with the goal of improved functioning, including management and reduction of symptoms. Pharmacologic management services should result in well-informed/educated individuals and family members and in decreased/minimized symptoms and improved/maintained functioning for individuals receiving the service. The purpose/intent is to:

(1) Address psychiatric/mental health needs as identified in the mental health assessment and documented in the client's ISP;
(2) Evaluate medication prescription, administration, monitoring, and supervision;
(3) Inform individuals and family regarding medication and its actions, effects and side effects so that they can effectively participate in decisions concerning medication that is administered/dispensed to them;
(4) Assist individuals in obtaining prescribed medications, when needed; and,
(5) Provide follow-up, as needed.

5122-29-15 Self-help/peer support service

(A) Self-help/peer support service means individual or group interactions conducted by persons receiving services, persons who have received services, or their families or significant others, for the purpose of providing emotional support and understanding, sharing experiences in coping with problems, and developing a network of people that provides on-going support outside the formal mental health service system.

5122-29-16 Consumer-operated service

(A) "Consumer-operated service" means any service or activity that is planned, developed, administered, delivered, and evaluated by persons, a majority of whom are receiving or have received inpatient mental health services or other mental health services of significant intensity and duration.

5122-29-28 Intensive home based treatment (IHBT) service

(A) Intensive home based treatment (IHBT) service is a comprehensive mental health service provided to a child/adolescent and his or her family that integrates community psychiatric supportive treatment (CPST) service or health home service for persons with serious and persistent mental illness for a person enrolled in the service, mental health assessment service, mental health crisis response, behavioral health counseling and therapy service, and social services with the goal of either preventing the out-of-home placement or facilitating a successful transition back to home. IHBT service may also be provided to transitional age youth between the ages of eighteen and twenty-one who have an onset of serious emotional and mental disorders in childhood or adolescence. These intensive, time-limited mental health services are provided in the child/adolescent's natural environment with the purpose of stabilizing and improving his/her mental health functioning.

The purpose of IHBT is to enable a child/adolescent with serious emotional disturbance (SED) to function successfully in the least restrictive, most normative environment. IHBT services are culturally, ethnically, racially, developmentally and linguistically appropriate, and respect and build on the strengths of the child/adolescent and family's race, culture, and ethnicity.

5122-29-29 Assertive community treatment (ACT) service

(A) Assertive community treatment (ACT) is a collaborative, multidisciplinary team approach that shall include, at a minimum, behavioral health counseling and therapy service, mental health assessment service, pharmacologic management service, community psychiatric supportive treatment (CPST) service, self-help/peer support service, mental health crisis response service, substance abuse services, and supported employment services.

ACT services are provided to an individual with a major functional impairment(s) and/or behavior which present a high risk to the individual due to severe and persistent mental illness and which necessitate high service intensity. ACT services are also provided to the individual's family and other support systems. A client receiving ACT services may also have coexisting

substance abuse, mental retardation/developmental disabilities, and/or physical health diagnoses. The service is available twenty-four hours a day, seven days a week.

The purpose/intent of ACT team services is to provide the necessary services and supports which maximize recovery, and promote success in employment, housing, and the community.

5122-29-33 Health home service for persons with serious and persistent mental illness.

(A) Health Home service for persons with serious and persistent mental illness is a person-centered holistic approach that provides integrated behavioral health and physical health care coordination and care management for individuals with serious and persistent mental illness.

Health home service goals are to improve care coordination for individuals with serious and persistent mental illness, improve integration of physical and behavioral health care, reduce rates of hospital readmissions, decrease reliance on long-term care facilities and improve the experience of care, health outcomes and quality of life for consumers.

Section V: County Service Profiles

OhioMHAS's portion of Ohio's FY 2015 Title XX budget is summarized in an aggregate budget for 88 counties on the next page. The aggregate budget includes services, costs and recipients by eligibility status.

Each of the 88 counties has an individual County Service Profile signed by the Executive Director of each board. These County Service Profiles will be maintained by OhioMHAS, and the aggregate budget will be included in Ohio's Title XX Plan which is prepared by the Ohio Department of Job and Family Services.

88 COUNTIES

COUNTY MENTAL HEALTH TITLE XX SERVICES PLAN PROJECTIONS

ALLOCATION PERIOD: October1, 2014 through September 30, 2015

FEDERAL TITLE XX SERVICE DEFINITION		ELIGIBILITY CATEGORY			TOTAL COSTS AND UNDUPLICATED RECIPIENTS
		SERVICES WITHOUT REGARD TO INCOME	INCOME ELIGIBLE FOR FREE SERVICES	INCOME ELIGIBLE FOR SERVICES WITH A FEE	
CASE MANAGEMENT	RECIP	4008	1578	397	5983
SERVICES	COSTS	$ 1,124,955	$ 852,420	$ 283,273	$ 2,260,648
COUNSELING	RECIP	1613	1177	797	3587
SERVICES	COSTS	$ 315,723	$ 389,321	$ 181,220	$ 886,264
EMPLOYMENT	RECIP	26	191	3	220
SERVICES	COSTS	$ 161,346	$ 76,492	$ 2,500	$ 240,338
RECREATIONAL	RECIP	0	26	3	29
SERVICES	COSTS	$ -	$ 2,591	$ 90	$ 2,681
RESIDENTIAL TREATMENT	RECIP	349	406	223	978
SERVICES	COSTS	$ 339,168	$ 539,538	$ 871,704	$ 1,750,410
TRANSPORTATION	RECIP	240	539538	4	539782
SERVICES	COSTS	$ 15,000	$ 1,182	$ 16	$ 16,198
OTHER	RECIP	3856	3300	572	7728
SERVICES	COSTS	$ 1,213,843	$ 946,093	$ 143,137	$ 2,303,073
TOTAL UNDUPLICATED RECIPIENTS		10,092	546,216	1,999	558,307
TOTAL COSTS		$ 3,170,035	$ 2,807,637	$ 1,481,940	$ 7,459,612
BOARD ADMINISTRATION					$ -
ODMH ADMINISTRATION *					$ 50,000
TOTAL PROJECTED EXPENDITURES					$ 7,509,612

PART C

OHIO DEPARTMENT OF DEVELOPMENTAL DISABILITIES

Section I:	Organizational Structure
Section II:	Program Goals and Service Definitions
Section III:	Resource Allocation
Section IV:	Subrecipient Service Profiles
Section V:	Title XX Subrecipients

SECTION I: ORGANIZATIONAL STRUCTURE

The Ohio Revised Code outlines the process by which the Ohio Department of Developmental Disabilities (DODD) administers its portion of Ohio's Title XX Social Services Block Grant. The Ohio Revised Code enables DODD to transfer a substantial portion of the responsibility for implementation and administration of the Title XX program for persons with developmental disabilities to the County Boards of Developmental Disabilities and other selected agencies serving persons with developmental disabilities in Ohio. These selected agencies include The QUADCO, Arc of Ohio and Advocacy and Protective Services, Inc.

The mission of DODD is continuous improvement of the quality of life for Ohio's citizens with developmental disabilities and their families. DODD is the coordinating agency for implementation of the Title XX program for individuals with developmental disabilities. The major responsibility of DODD is the overall coordination and administration of its portion of the Title XX program including, but not necessarily limited to, the following:

1. Assure compliance, together with the Ohio Department of Job and Family Services (ODJFS) and the Ohio Department of Mental Health & Addiction Services (OhioMHAS) with all mandated Title XX planning and reporting functions.
2. Allocate Title XX resources according to approved methodology.
3. Contract with County Boards of Developmental Disabilities and other appropriate agencies for the provision and documentation of Title XX eligible services.
4. Implement and operate an ongoing Title XX billing and reimbursement system.
5. Assure that all Title XX providers are reimbursed at reasonable rates of payment.
6. Provide information and technical assistance to subrecipients to ensure compliance with all federal and state legislative and regulatory requirements.
7. Maintain accountability for all federal Title XX funds that are disbursed through DODD.
8. Provide assistance to federal and other appropriate parties in the auditing of the Title XX program.

Within DODD, the Division of Fiscal Administration carries out the overall administration of the Title XX program.

DODD's Title XX Subrecipient Service Profiles were developed based upon the estimated number of individuals served within a given county from each County Board of Developmental Disabilities and each of the other selected agencies serving persons with developmental disabilities in Ohio who receive Title XX funds through DODD. The array of Title XX services provided through DODD subrecipients are subsets of those services made available through the Ohio Department of Job and Family Services (ODJFS) as detailed in the following sections.

SECTION II: PROGRAM GOALS AND SERVICE DEFINITIONS

PROGRAM GOALS

Federal legislation has established five national goals for the Title XX program. Each of the national goals is addressed by one or more of the services identified in this section.

It is important to note that the national goals represent levels of independence/dependence which may affect any human being. Goal I is the least restrictive and Goal V is the most restrictive.

GOAL	SHORT TITLE	DEFINITION
I	Self-support	Achieving or maintaining economic self-support to prevent, reduce, or eliminate dependency.
II	Self-sufficiency	Achieving or maintaining self-sufficiency including reduction or prevention of dependency.
IIIA	Preventing neglect, abuse, or exploitation	Preventing or remedying neglect, abuse, or exploitation of children or adults unable to protect their own interests.
IIIB	Preserving families	Preserving, rehabilitating, or reuniting families.
IV	Community based care	Preventing or reducing inappropriate institutional care by providing for community based care, home based care, or other forms of less intensive care.
V	Institutional care	Securing referral or admission for institutional care when other forms of care are not appropriate or providing services to individuals in institutions.

The table below describes how each Ohio Department of Developmental Disabilities Title XX Service aligns with the five national goals.

DEPARTMENT OF DEVELOPMENTAL DISABILITIES TITLE XX SERVICES	NATIONAL TITLE XX GOALS					
	I	II	IIIA	IIIB	IV	V
Day Care Services for Adults	X	X	X	X	X	
Education and Training Services	X	X	X	X	X	
Employment Services	X	X			X	
Independent and Transitional Living Services	X	X	X	X	X	
Other Services: Offender Re-Entry	X	X	X	X	X	
Protective Services for Adults			X			X
Recreational Services	X	X	X	X	X	
Special Services for Persons with Developmental Disabilities: Early Intervention		X	X	X	X	
Transportation Services	X	X	X	X	X	

SERVICE DEFINITIONS

All services provided directly or purchased by county boards of developmental disabilities (CBDD) or other agencies receiving Title XX funds from DODD must be based on, billed, and reported in accordance with Ohio Department of Developmental Disabilities' standard units of service. Standard units that may be used to bill Title XX social services include the following:

- Hour
- 15 Minute
- Round Trip Per Person

Billing units, service codes and a description are as follows for each service area:

Day Care Services for Adults

Service Code	Standard Unit	Description
717.01	Hour	Provision of day care services or activities including meals (if provided), personal care services, health support, social interactions, recreation and general leisure activities.

Education and Training Services

Service Code	Standard Unit	Description
754.01	Hour	Provision of an hour of instruction and training in such areas as consumer education, health education, community protection and safety, literacy education, English as a second language, and general educational development (GED) or provision of necessary testing, screening assessment, and referral to community resources.

Employment Services

Service Code	Standard Unit	Description
726.01	Hour	(**Workshop**) Provision of an hour of employment planning and support including time spent in developing a plan for achieving community employment, assistance with career direction, testing, identifying barriers, job development, job coaching, training, counseling, and referral to community resources.
727.01	Hour	(**Supported Employment – Small Group**) Provision of an hour of employment services and training activities provided in regular business, industry and community settings for groups of two (2) to eight (8) workers with disabilities. Services are provided in a manner that promotes integration into the workplace and interaction between participants and people without disabilities in those workplaces.
728.01	Hour	(**Community**) Provision of one hour of services or activities of supported employment in a community setting. Services include vocational/job-related discovery or assessment; person-centered employment planning; job placement; job development; job analysis; training and systematic instruction; job coaching; benefits counseling; and negotiation with prospective employers, including job carving, discussion of hiring incentives and tax credits with the business, and providing support in requesting and implementing reasonable accommodations.

Independent and Transitional Living Services

Service Code	Standard Unit	Description
755.01	Hour	Provision of one hour services and activities designed to help older youth in foster care or homeless youth make the transition to independent living, or to help adults make the transition from an institution, or from homelessness to independent living.

Other Services: Offender Re-Entry

Service Code	Standard Unit	Description
704.01	Hour	Provision of one hour of professional services or activities designed to support the successful transition of adult offenders with disabilities from prison or jail back into the community and to reduce recidivism. Component services or activities may include risk and needs assessment, behavior support plan, drug treatment, family engagement, sex offender treatment programs, mental health services including counseling, psychiatry, telepsychiatry, psychological services, and discharge planning.
705.01	Hour	Provision of one hour of service coordination services or activities designed to support the successful transition of adult offenders with disabilities from prison or jail back into the community and to reduce recidivism. Component services or activities may include risk and needs assessment, behavior support plan, vocational and educational assistance, employment readiness, case management, family engagement, mentoring, and discharge planning.

Protective Services for Adults

Service Code	Standard Unit	Description
724.01	15 Minutes	Provision of one hour of services to maintain ongoing contact and follow-up with the adult in need of protection to assure that he or she remains protected until the threat of abuse, neglect, or exploitation is removed. Maintaining necessary collateral contacts.
724.02	15 Minutes	Provision of one hour of legal services per Section 5101.67 of the Ohio Revised Code.

Recreational Services

Service Code	Standard Unit	Description
708.01	Hour	Provision of an hour of recreation/socialization services for adults including time spent in activities designed to assist individuals in taking advantage of individual or group activities to promote physical, cultural, or social development.

Special Services for Persons with Developmental Disabilities: Early Intervention

Service Code	Standard Unit	Description
702.01	Hour	Provision of one hour of services or activities that are aligned with the requirements of Part C of IDEA (Early intervention). These services will be designed to meet the developmental needs of an infant or toddler with a disability through supports to parents and other primary caregivers within the context of family and child strengths and interests, daily routines and activities, and natural environments. Ultimately, these services are meant to maximize the potential for people with disabilities, alleviate the effects of physical or mental disabilities, and to enable these individuals to live within their communities (these services shall not include service coordination or case management).

Transportation Services

Service Code	Standard Unit	Description
735.01	Round Trip	Provision of one round trip.

Section III: Resource Allocation

FFY 2015 Projected Allocations Based on FFY 2014 Awards to Date

TOTAL PROJECTED ALLOCATION	$8,405,762.00

Entity	Allocation Percentage	Tentative Annual Allocation
Advocacy & Protective Services	0.063528	534,000
The Arc of Ohio	0.012003	100,892
County Boards of Developmental Disabilities	0.888600	7,469,364
DODD Administration	0.015728	132,210
Special Olympics	0.020140	169,296
Total Projected Allocation	**1.000000**	**$8,405,762.00**

County Boards of Developmental Disabilities	County Board Allocation Percentage	Tentative Annual County Allocation
ADAMS	0.002407	17,980
ALLEN	0.009294	69,420
ASHLAND	0.004666	34,853
ASHTABULA	0.008723	65,155
ATHENS	0.004663	34,829
AUGLAIZE	0.003586	26,781
BELMONT	0.005437	40,613
BROWN	0.004030	30,101
BUTLER	0.027792	207,586
CARROLL	0.002668	19,929
CHAMPAIGN	0.003459	25,839
CLARK	0.013176	98,416
CLERMONT	0.022970	171,568
CLINTON	0.003460	25,843
COLUMBIANA	0.007754	57,915
COSHOCTON	0.004393	32,815
CRAWFORD	0.004198	31,353
CUYAHOGA	0.104326	779,251
DARKE	0.004731	35,336
DELAWARE	0.016869	126,001
ERIE	0.008450	63,113
FAIRFIELD	0.010209	76,254
FAYETTE	0.002786	20,811
FRANKLIN	0.111939	836,116
FULTON	0.004156	31,042
GALLIA	0.002332	17,417
GEAUGA	0.006980	52,137
GREENE	0.009375	70,024
GUERNSEY	0.003961	29,587
HAMILTON	0.067221	502,099
HANCOCK	0.005846	43,663
HARDIN	0.002756	20,587
HARRISON	0.001335	9,973
HENRY	0.004446	33,206
HIGHLAND	0.003494	26,096
HOCKING	0.002794	20,872
HOLMES	0.001945	14,530
HURON	0.008191	61,183
JACKSON	0.002886	21,557

County Boards of Developmental Disabilities	County Board Allocation Percentage	Tentative Annual County Allocation
JEFFERSON	0.005303	39,607
KNOX	0.005020	37,497
LAKE	0.020443	152,695
LAWRENCE	0.004413	32,965
LICKING	0.013506	100,881
LOGAN	0.004321	32,274
LORAIN	0.026880	200,775
LUCAS	0.049262	367,957
MADISON	0.003576	26,710
MAHONING	0.018225	136,131
MARION	0.004558	34,045
MEDINA	0.012536	93,635
MEIGS	0.001939	14,482
MERCER	0.002966	22,156
MIAMI	0.009228	68,928
MONROE	0.001038	7,756
MONTGOMERY	0.042119	314,601
MORGAN	0.001610	12,024
MORROW	0.003396	25,367
MUSKINGUM	0.007468	55,783
NOBLE	0.001153	8,611
OTTAWA	0.005497	41,062
PAULDING	0.001429	10,676
PERRY	0.004133	30,869
PICKAWAY	0.003944	29,459
PIKE	0.003563	26,613
PORTAGE	0.011608	86,701
PREBLE	0.003684	27,519
PUTNAM	0.002430	18,153
RICHLAND	0.012075	90,193
ROSS	0.006669	49,810
SANDUSKY	0.006909	51,603
SCIOTO	0.007347	54,874
SENECA	0.005032	37,583
SHELBY	0.004713	35,202
STARK	0.035735	266,921
SUMMIT	0.045483	339,726
TRUMBULL	0.017758	132,642
TUSCARAWAS	0.007194	53,733
UNION	0.004222	31,536
VAN WERT	0.002640	19,716
VINTON	0.001570	11,724
WARREN	0.016685	124,625
WASHINGTON	0.005293	39,534
WAYNE	0.007170	53,555
WOOD	0.010053	75,086
WYANDOT	0.002305	17,213
QUADCO	0.006199	46,305
COUNTY TOTAL	**1.000000**	**$7,469,364.00**

Section IV: Subrecipient Service Profiles

DODD Estimates for FFY 2015

SERVICES	WITHOUT REGARD TO INCOME	
	# Recipients	Estimated Cost
Specialized Services for DD - Early Intervention	7,042	5,232,399
Recreational Services	2,305	909,308
Offender Re-Entry - Professional Services	-	-
Offender Re-Entry - Service Coordination	-	-
Education & Training	1,059	770,832
Independent & Transitional Living	-	-
Employment Services - Workshop	1,546	11,717,752
Employment Services - Supported Employment Small Group	74	281,247
Employment Services - Community	49	75,899
Day Care Services for Adults	154	3,100,078
Transportation	1,057	5,710,974
Protective Services for Adults - Protective Services	2,000	675,756
Protective Services for Adults - Legal Services	300	37,290
Total Services Without Regard to Income	**15,586**	**$28,511,535**

Note: All DODD Title XX services are provided without regard to income.

Section V: Title XX Subrecipients

SUBRECIPIENT	TITLE XX CONTACT PERSON	TITLE	E-MAIL ADDRESS	MAILING ADDRESS	PHONE NUMBER
ADAMS	NORMA CHAMBLIN	BUSINESS MANAGER	nchamblin@hughes.net	3964 Wheat Ridge Road, West Union, OH 45693	937-544-2574
ADVOCACY & PROTECTIVE SERVICES, INC. (APSI)	JAMIE VANDENBARK	CHIEF OPERATIONS OFFICER	jvandenbark@apsiohio.org	4110 North High Street, 2nd Floor, Columbus, OH 43214	614-262-3800
ALLEN	MARTHA J. NANCE	DIRECTOR OF BUSINESS	mnance@acbdd.org	2500 Ada Road, Lima, OH 45801	419-221-1385 ext 1207
THE ARC OF OHIO	GARY TONKS	EXECTIVE DIRECTOR	arcohio@rrohio.com	1335 Dublin Rd, Suite 225 - A, Columbus, OH 43215	614-487-4720
ASHLAND	KIM EICHLER	BUSINESS MANAGER	k.eichler@daleroy.org	1256 S. Center St., Ashland, OH 44805	419-289-0470
ASHTABULA	ANNE M. ZEITLER JAMIE DAVIS LORI BURDICK	SUPERINTENDENT TITLE XX MANAGER BUSINESS MANAGER	anne.zeitler@ashtabuladd.org jamie.davis@ashtabuladd.org lori.burdick@ashtabuladd.org	2505 South Ridge East, Ashtabula, OH 44004	440-224-2155
ATHENS	STEVE KRAMER	BUSINESS MANAGER	skramer@athensdbdd.org	801 West Union Street, Athens, OH 45701	740-594-3539 ext 224
AUGLAIZE	TODD R. BUSSE	BUSINESS MANAGER	tbusse@augdd.org	20 E. First St. New Bremen, OH 45869	419-629-1502
BELMONT	AMEJ DIETZ	ADMINISTRATIVE ASSISTANT	adietz@bcbdd.org	330 Fox-Shannon Place , St. Clairsville, OH 43950	740-699-1311
BROWN	TAMMIE KELLER	BUSINESS MANAGER	tkeller@brownebdd.org	9116 Hamer Road, Suite A, Georgetown, OH 45121	937-378-4591 ext 25
BUTLER	LAUREL LOVELY	RECORDS COORDINATOR	llovely@butlerdd.org	282 N. Fair Ave, Hamilton, OH 45011	513-785-4641
CARROLL	RAY HEASTON	BUSINESS MANAGER	rheaston@carrollhills.com	P.O. Box 429, Carrollton, OH 44663	330-627-6555
CHAMPAIGN	ELIZABETH WAGNER	BUSINESS DIRECTOR	e.wagner@champaigncbdd.org	1250 E. Highway 36, P.O Box 829, Urbana, OH 43078	937-653-5217
CLARK	RAVI SHANKAR	COMPTROLLER	rshankar@clarkdd.org	2527 Kenton Street, Springfield, OH 45505	937-328-4626
CLERMONT	DAVID SININGER	DIRECTOR OF BUSINESS OPERATIONS	dsininger@clermontdd.org	2040 US Highway 50, Batavia, OH 45103	513-732-4924
CLINTON	JULIE EASTES	BUSINESS MANAGER	jeastes@nikecenter.org	4425 St. RT. 730, Wilmington, OH 45177	937-382-7519
COLUMBIANA	JULIE SHEA	EARLY INTERVENTION MANAGER	jshea@ccesc.k12.oh.us	35947 State Route 172, Lisbon, OH 44432	330-424-7787
COSHOCTON	TRACY CHANEY	ADMINISTRATIVE ASSISTANT	tchaney@coshdd.org	23720 Airport Road, Coshocton, OH 43812	740-622-2032
CRAWFORD	JUDY ENDERS	BUSINESS MANAGER	endersj@crawfordcbdd.org	1650 E. Southern Ave, Bucyrus, OH 44820	419-563-2120
CUYAHOGA	ERIC HAMMER	MANAGER AUDIT & REVENUE	hammer.eric@cuyahogabdd.org	1275 Lakeside Ave East, Cleveland, OH 44114	216-736-2625
DARKE	TONYA CLARK	BUSINESS MANAGER	tonyab@darkedd.org	5844 Jaysville-St. Johns Road, Greenville, OH 45331	937-548-9057 ext 3019
DELAWARE	ANDREA BIERNACKI SWEET	DIRECTOR OF ADMINISTRATIVE OPERATIONS	Andrea.Biernacki.Sweet@dcbdd.org	7991 Columbus Pike, Lewis Center, OH 43035	740-201-5807
ERIE	KEN ALBERT RACHEL MALONE	CONSULTANT DIRECTOR OF BUSINESS SERVICES	KAlbert@medicaidconsultinggroup.com rmalone@eriecbdd.org	4405 Galloway Rd., Sandusky, OH 44870	614-856-1698 419-626-0208
FAIRFIELD	JEANIE KIGER	ACCOUNT CLERK	jkiger@fairfielddd.com	795 College Ave. Lancaster, OH 43130	740-652-7230
FAYETTE	VICKI CLAY	ADMINISTRATIVE ASSISTANT	vclay@fayettedd.com	1330 Robinson Rd, Washington C.H., OH 43160	1-740-335-7453
FRANKLIN	DOROTHY YEAGER	CFO	dot.yeager@fcbdd.org	2879 Johnstown Road, Columbus, OH 43219	614-342-5968
FULTON	JAMES A. HACKER	BUSINESS MANAGER	jhacker@fultoncountyoh.com	1210 N. Ottokee St., Wauseon, OH 43567	419-337-4575 ext 1310
GALLIA	CRYSTAL DOUBLE	BUSINESS MANAGER	cdouble@galliadd.com	77 Mill Creek Road, Gallipolis, OH 45631	740-446-6902
GEAUGA	STEPHEN E TUCKER	MANAGER OF BUSINESS OPERATIONS	stucker@geaugadd.org	8200 Ceder Rd., Chesterland, OH 44026	440-729-9406
GREENE	TOM SCHAEFFER	MEDICAID SERVICE MANAGER	tschaeffer@co.greene.oh.us	245 Valley Rd, Xenia, OH. 45385	937-562-6513
GUERNSEY	STEPHANIE NEUHART	BUSINESS MANAGER	sneuhart@guernseycountydd.org	60770 Southgate Road, Byesville, OH 43723	740-439-4451
HAMILTON	KEVIN W. DONOVAN	ASSISTANT DIRECTOR OF BUSINESS SERVICES	kevin.donovan@hamiltondds.org	1520 Madison Road, Cincinnati, OH 45206	513-559-6690
HANCOCK	STEVE HARPER	BUSINESS MANAGER	sharper@blanchardvalley.org	1700 E. Sandusky St., Findlay, OH 45840	419-422-6386 ext 1305 419-422-8173
HARDIN	KIM THOMAS	ADULT SERVICE DIRECTOR	kthomas@hardindd.org	705 N. Ida St., Kenton, OH 43326	419-674-4158
HARRISON	LORI BALVIN	BUSINESS MANAGER	lori.balvin@hcbdd.org	82480 Cadiz-Jewett Rd, Cadiz, OH 43907	740-942-2158
HENRY	CHERYL A. SMITH TIM BOWER	BUSINESS MANAGER TITLE XX MANAGER	csmith@henrydd.org tbower@henrydd.org	135 East Maumee, Napoleon, OH 43545	419-599-2892 ext 240 419-599-2892 ext. 234
HIGHLAND	JACKIE FRESHOUR LORI MOORE	SECRETARY / OPERATIONS & TRANSPORATION BUSINESS MANAGER	jfreshour@highdd.org lmoore@highdd.org	8919 US 50, Hillsboro, OH 45133	937-393-4237 937-393-4237
HOCKING	KARON FISHER	DIRECTOR OF FINANCE	kfisher@hockingdd.org	1369 E. Front St. PO Box 387, Logan, OH 43138	740-385-6805 ext. 237
HOLMES	CURTIS GOEHRING	BUSINESS / PERSONNEL MANAGER	cgoehring@holmesdd.org	8001 TR 574, Holmesville, OH 44633	330-674-8045
HURON	JULIE TYLER	ADMINISTRATIVE COST CLERK	julie@cli-inc.org	306 South Norwalk Rd, Norwalk, OH 44857	419-668-8840 ext 137
JACKSON	MYRA MATHEWS	BUSINESS MANAGER	mmathews@jcbdd.org	P.O. Box 607 822 Sethers Drive, Jackson, OH 45640	740-286-6491
JEFFERSON	DARLENE PERKO	SSA DIRCTOR	dperko@jcbdd.com	256 John Scott HWY, Steubenville, OH 43952	740-266-3843 ext 2110
KNOX	ROBERT MAHLE EILEEN HILL	FISCAL DIRECTOR FEDERAL FUNDS MANAGER	rmahle@knoxdd.com ehill@knoxdd.com	11700 Upper Gilchrist Rd, Mt. Vernon, OH 43050	740-397-4656 740-393-6975
LAKE	MICHAEL J. CONNELLY	ACCOUNTING & BUDGET SUPERVISER	michael.connelly@lakemrdd.org	8121 Deepwood Blvd. , Mentor, OH 44060	440-350-5069
LAWRENCE	SANDY LANDERS JULIE IMES	BUSINESS MANAGER TITLE XX DATA ENTRY	Slanders@lawrencedd.org jimes@lawrencedd.org	604 Carlton Davidson Lane, Coal Grove, OH 45638	740-532-7401

Section V: Title XX Subrecipients

SUBRECIPIENT	TITLE XX CONTACT PERSON	TITLE	E-MAIL ADDRESS	MAILING ADDRESS	PHONE NUMBER
LICKING	GARY SMITH TERESA MCCULLOUGH	DIRECTOR OF FINANCE & BUSINESS OPERATIONS FISCAL SPECIALIST	gary.smith@lcountydd.org teresa.mccullough@lcountydd.org	116 N. 22nd St., Newark, OH 43055	740-349-6588
LOGAN	LANA SWITZER	BUSINESS MANAGER	lswitzer@logancbdd.org	1851 St. Rt. 47 W, Bellefontaine, OH 43311	937-292-3031
LORAIN	JOHN BONKO PATRICIA PEACOCK	DIRECTOR OF BUSINESS FEDERAL STATE FUNDING SPECIALIST	jbonko@murrayridgecenter.org ppeacock@murrayridgecenter.org	1091 Infirmary Road, Elyria, OH 44035	440-329-3734 ext 7700
LUCAS	HOPE SCHANG	ASSISTANT DIRECTOR of BUSINESS & OPERATIONS	hschang@lucasdd.org	1154 Lare Lane, Toledo, OH 43614	419-380-4000
MADISON	SUSAN R. THOMPSON	BUSINESS DIRECTOR	sthompson@co.madison.oh.us	500 Elm Street, London, OH 43140	740-852-7050 ext 1820
MAHONING	JON TETLOW KRIS HODGE SEAN KEIN	EXECUTIVE ASSISTANT – ADULT SERVICES BUSINESS MANAGER ACTING SUPERINTENDENT	jtetlow@mahoningcountyoh.gov khodge@mahoningcountyoh.gov skein@mahoningcountyoh.gov	825 Bev Road, Youngstown, OH 44512	 330-797-2889 330-797-2828
MARION	JULIE CUMMINS	DIRECTOR OF ADMINISTRATIVE SERVICES	jcummins@marioncountydd.org	2387 Harding Highway East, Marion, OH 43302	740-375-6105
MEDINA	CAREY A. BATES	MEDICID SERVICE MANAGER	careyb@mcbdd.org	4691 Windfall Road, Medina, OH 44256	330-725-7751 ext 281
MEIGS	KAY MCELROY	SECRETARY / CLERK	meigscbdd@suddenlinkmail.com	P.O. Box 307 Syracuse, OH 45779	740-992-6681
MERCER	SHAWN THIEMAN	BUSINESS MANAGER	sthieman@mercerdd.org	4980 Mud Pike, Celina OH 45822	419-586-2369
MIAMI	ANDREW KINDER	BUSINESS MANAGER	andrew.kinder@riversidedd.org	1625 N. Troy Road, Troy, OH 45373	937-440-3030
MONROE	HELEN K. RING	SUPERINTENDENT	hringmcbmrdd@sbcglobal.net	47011 SR 26 Box 623, Woodsfield, OH 43793	740-472-1712
MONTGOMERY	MICHAEL A. PROULX	ASSISTANT SUPERINTENDENT of BUSINESS & OPERATIONS	mproulx@mcbdds.org	5450 Salem Ave., Dayton, OH 45426	937-837-9258
MORGAN	AMY GRUBBS	BUSINESS MANAGER	agrubbs@morgandd.org	900 S. Riverside Drive, McConnelsville, OH 43756	740-962-4200
MORROW	LYNDSEY KEESEE	BUSINESS MANAGER	LKeesee@whetstoneserves.com	406 Bank St. MT., Gilead, OH 43338	419-947-7045
MUSKINGUM	MICHELE L. SEWARD	BUSINESS MANAGER	mseward@muskingumdd.org	655 Zane Street, Zanesville, OH 43701	740-453-4829 ext 214
NOBLE	LORI BALVIN	BUSINESS MANAGER	lori.balvin@hcbdd.org		
OTTAWA	KIM STRONG-TODD	DIRECTOR OF BUSINESS & OPERATIONS	Kstrong-Todd@ocbdd.org	8380 W State Route 163, Oak Harbor, OH 43449	419-898-5250
PAULDING	MELINDA WALTERS	BUSINESS DICTOR	mwalters@pauldingdd.com	900 Fairground Drive, Paulding, OH45879	419-399-4800
PERRY	TAMMY BUSH	BILLING SPECIALIST	t.bush@perrydd.org	499 N. State St, New Lexington, OH 43764	740-342-3542
PICKAWAY	ROBERT HIVELY	DIRECTOR OF BUSINESS, FINANCE OPERATIONS	bhively@pickawaydd.org	200 E. High St. Circleville, OH 43113	740-477-3353 ext 25
PIKE	JEFF ALLEN	DIRECTOR OF FISCAL OPERATIONS	jallen@pikeboarddd.org	330 E North St., Waverly, OH 45690	740-947-8470
PORTAGE	DIANE COTTON	DIRECTOR OF BUSINESS MANAGEMENT	dianec@portagedd.org	2606 Brady Lake Road, Ravenna, OH 44266	330-297-8985
PREBLE	KAREN McCAIN	MEDICAID SERVICE MANAGER	kmccain@prebledd.org	200 Eaton Lewisburg Rd. Suite 201 Eaton, OH 45320	937-456-5891 ext 123
PUTNAM	BILL UNTERBRINK & SALLY SUTTER	IND MGR AND SECRETARY	brookhill@tds.net; brookhill1@tds.net	7989 State Route 108, Ottawa, OH 45875	419-876-3932
RICHLAND	SHAUNA HOOKS GARY MCLEAN	LEAD ACCOUNTANT FINANCE DIRECTOR	shooks@rnewhope.org gmcleen@rnewhope.org	314 Cleveland Avenue, Mansfield, OH 44902	419-774-4225 419-774-4206
ROSS	DAVID VOSKUHL	BUSINESS MANAGER	dvoskuhl@rossdd.org	11286 County Road 550, Chillicothe, OH 45601	740-773-8044
SANDUSKY	MICHELE MONG	BUSINESS MANAGER / HR	mmong@scbdd.org	1001 Castalia Street, Fremont, OH 43420	419-332-9296 ext 113
SCIOTO	MATTHEW PURCELL	DIRECTOR OF FINANCE	mpurcell@scdd.k12.oh.us	2617 Gallia St., Portsmouth, OH 45662	740-354-3938 ext 34105
SENECA	RICHARD A. WILLIAMS	DIRECTOR OF BUSINESS OPERATIONS	rwilliams@senecadd.org	780 E. CR 20, Tiffin, OH 44883-9351	419-447-7521 ext 104
SHELBY	ELIZABETH WAGNER	BUSINESS DIRECTOR	ewagner@shelbydd.org	1200 S. Children's Home Road, Sidney, OH 45365	937-497-8155
STARK	LESLIE PIERCE	CFO / BUSINESS MANAGER	piercel@starkdd.org; cannonee@starkdd.org	2950 Whipple Ave. NW, Canton, OH 44708	330-479-3928
SUMMIT	CINDY STEWART	FISCAL BILLING SPECIALIST	CStewart@summitdd.org	89 E Howe Road, Tallmadge, OH 44278	330-634-8036
TRUMBULL	CHAD HAMM	ACCOUNTANT	chadhamm@tcbdd.org	45 North Road, Niles, OH 44446	330-652-9800
TUSCARAWAS	KIM MEEK	ADMINISTRATIVE ASSISTANT– BUSINESS OFFICE	kmeek@tuscbdd.org	610 Commercial Avenue Sw., New Philadelphia, OH 44663	330-339-9040
UNION	KARA BROWN PAM WALTERS	ASSOCIATE DIRECTOR MEDICAID SERVICES MANAGER	kbrown@ucbdd.org pwalters@ucbdd.org	1280 Charles Lane, Marysville, OH 43040	937-645-6733
VAN WERT	ROSE WHERRY / MIKE BOAZ	PROGRAM MANAGER / BUSINESS MANAGER	rwherryvwdd@bright.net; mboazvwmrdd@bright.net	P.O. Box 604, Van Wert, OH 45891	419-238-1514 ext 355 / 235
VINTON	TINA SPANOS BETH SEIFERT	EXECUTIVE ASSISTANT / FISCAL CLERK CFO	tina@vintondd.org bseifert@fairfielddd.com	31835 State Route 93, McArthur, OH 45651	740-596-5515 740-652-7220
WARREN	KRISTI BLACK	BUSINESS SERVICES MANAGER	kristi.black@warrencountydd.org	107 Oregonia Rd., Lebanon, OH 45036	513-695-3010
WASHINGTON	BRENDA RIFFE	DIRECTOR OF BUSINESS	briffe@wcbdd.org	1701 Colegate Drive, Marietta, OH 45750	740-373-3781 ext 14
WAYNE	ANNA MARSHALL	DIRECTOR OF BUSINESS OPERATIONS	amarshall@waynedd.org	266 Oldman Rd., Wooster, OH 44691	330-345-6016 ext 202
QUADCO (WILLIAMS & DEFIANCE)	TERRY L. FRUTH	DIRECTOR OF FINANCE	fruth@quadcorehab.org	427 N. Defiance St., Stryker, OH 43557	419-682-1011 ext 138
WOOD	STEVE FOSTER	DIRECTOR OF FISCAL SERVICES	sfoster@woodlane.us	1921 East Gypsy Lane Road, Bowling Green, OH 43402	419-352-5115
WYANDOT	AMY TRAXLER	BUSINESS MANAGER	traxler@angeline.com	11028 CH 44, Upper Sandusky, OH 43351	419-294-4901