

**Franklin County Department of Job and Family Services  
Innovative Out-of-School Time Youth Programs RFP  
Bidders Conference Q&A**

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**Pre-Bidder's Conference Q&A**

1. **Question:** Which Documents are part of the LOI? Is the LOI only on page 3 in the Required Documents Forms and Checklist document?

**Answer:** The LOI form is located on page 3 of the Required Documents Packet

2. **Question:** Does the afterschool and summer program have to be licensed under ODJFS in order to participate in this funding?

**Answer:** It is the Bidder's responsibility to determine if their summer learning program should be licensed with the Ohio Department of Job and Family Services (ODJFS) or the Ohio Department of Education (ODE).

3. **Question:** We would like to apply for the OST Youth Programs grant. We provide overnight camp to youth during the 8 weeks of summer to nearly 9,000 youth. Each group of youth gets 1 week of 24/7 camp. Do we qualify to apply for the grant?

**Answer:** This RFP is for summer learning programs offered between the hours of 7 am and 6 pm

4. **Question:** Unallowable costs: "Costs to rent equipment or space owned by the funded agency". If the organization owns the building can they charge to the budget the costs to maintain the space for the program such as overhead costs (utilities, cleaning, phone, etc.)?

**Answer:** Maintenance and Utilities are allowable costs. The percentage charged should be based on program and space usage.

**Post Bidder's Conference Q&A**

1. **Question:** Will you be emailing the slide show after the bidder's conference?

**Answer:** The PowerPoint presentation used during the Bidder's Conference is posted on the following site: <https://jfs.franklincountyohio.gov/partner-information>.

2. **Question:** To clarify, the LOI is ONLY page 3 of the RFP?

**Answer:** The Letter of Intent (LOI) form is located on page 3 of the Required Documents Forms and Checklist packet

3. **Question:** I missed where we submit the LOI, is the email address located somewhere?

**Answer:** Instructions for submitting the LOI form are located on page 14 of the RFP

4. **Question:** If we've already submitted the MLI, should we have received a receipt already as well? Or will all receipts be sent out after the May 11 deadline?

**Answer:** Receipts for LOI's are forwarded to the primary point of contact listed on the LOI within 3 business days of receipt.

5. **Question:** Is this session being recorded and will it be available following this?

**Answer:** The Bidder's Conference was not recorded

6. **Question:** Can you please clarify, is this meant to be a renewal application for currently existing programs, or a new funding opportunity open to all?

**Answer:** This is a new RFP. Current and/or prior awardees must submit a proposal to be considered for an award under this RFP.

7. **Question:** The Risk Assessment is a Microsoft form, correct?

**Answer:** The Agency Risk Assessment can be accessed and submitted using the link or QR Code posted on the RFP site: <https://ifs.franklincountyohio.gov/partner-information>. No attachments will be required.

8. **Question:** There is some differing information in what is presented today and what is in the RFP. EX: picking target areas, it states 2 for AS and 3 for SL in the RFP. Which is accurate?

**Answer:** The Target Program Areas listed on page 7 of the RFP have been revised to address the discrepancy

9. **Question:** While we are doing separate budgets for AS and SL, the contract is for the total of both budgets? Similar to this current contract where they are combined when invoicing?

**Answer:** A separate budget is required for afterschool and summer camp. Awards will reflect a combined total.

10. **Question:** Is there a recommended request range for afterschool only? Do you have guidance on how much is recommended as amounts to apply for?

**Answer:** The RFP does not recommend award amounts or a range of awards. The budget for the proposed program must reflect efficient administration and good management practices. The costs submitted should be appropriate and competitive for the delivery of the proposed program services.

11. **Question:** If a company applied before, however did not get approved. Is there away to see obtain a copy of the scoring of the prior application.

**Answer:** Proposals from prior RFPs can be requested by mailing a Public Information request to:

Franklin County Department of Job and Family Services  
Senior Counsel  
1721 Northland Park  
Avenue, 1<sup>st</sup> Floor  
Columbus, Ohio 43229

12. **Question:** Can you receive this grant and ACES or is that a conflict?

**Answer:** Bidders can fund programs with awards from multiple sources

13. **Question:** Should this be the full budget for our program or just the portion requested from the county?

**Answer:** The budget should reflect the program cost requested from FCDJFS

14. **Question:** I don't see the FCDJFS Internal controls Questionnaire and Attachments on the website or in any of the supporting documents. Where can these forms be located? Or can they be emailed to me?

**Answer:** The request for an Internal Controls Questionnaire has been **removed** from the RFP and Required Documents Checklist. The questionnaire is no longer listed as a requirement for this RFP