



Department of
Job and Family Services

Mike DeWine, Governor

Kimberly Hall, Director

Child Care Center Manual Procedure Letter No. 22
Family Child Care Manual Procedure Letter No. 17

TO: All Child Care Manual Holders
FROM: Kimberly Hall, Director
SUBJECT: Reduced License Fees for Center and Family Child Care Applications

This procedure letter (Child Care Center Manual Procedure Letter No. 22 and Family Child Care Manual Procedure Letter No. 17) obsoletes Child Care Manual Procedure Letter No. 127

Background:

Currently, the child care center fees are \$500 for an initial license and \$250 for a change of location. Family child care (FCC) provider fees are \$250 for an initial license and \$125 for a change of location. These fees are promulgated in rules 5101:2-12-02 (centers) and 5101:2-13-02 (FCC) of the Ohio Administrative Code.

In an effort to recruit new child care providers, the license application and change of location fees will be reduced.

License Application Fee Update:

ODJFS is reducing license fees for child care centers and FCC programs.

The new fee structure is as follows:

Type	Initial Application	Change of Location
Child Care Center	\$50	\$50
Family Child Care Provider	\$25	\$25

County agencies may have funding available to assist applicants with the application fee.

Questions:

Please contact the Child Care Policy Helpdesk at 1-877-302-2347, option 4, if you have any questions.

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