



TO: Families Receiving Publicly Fund Child Care Benefits  
FROM: Ohio Department of Job and Family Services  
Office of Family Assistance  
RE: Co-payment Waiver Support Ending  
DATE: May 30, 2023

On July 1, 2023, the publicly funded child care (PFCC) co-payment waiver support will end. All families receiving PFCC are required to begin paying their assigned co-payments to their authorized provider starting July 2, 2023.

All attendance for child care provided on or before July 1, 2023 must be entered in KinderSign before July 8, 2023 so your provider can submit to ODJFS. ODJFS will provide co-payment support for any attendance entered by the family and submitted by the provider on or before July 8, 2023.

All programs that provide PFCC have been notified the temporary waiver assistance will end and were instructed to begin collecting assigned co-payments. Talk to your provider to ensure you have signed a co-payment agreement.

Currently assigned weekly co-payment amounts are accessible to you in two different systems.

**KinderSign/Time Attendance and Payment System (TAP)**

Follow the instructions on this co-payment Quick Reference Card: <https://ohiocctap.info/wp-content/uploads/2023/02/KSign-QRC-How-to-See-Co-Pay-OH-0223.pdf>

**Ohio Benefits Self-Service Portal (SSP)**

Access your SSP account at <https://ssp.benefits.ohio.gov/apspspp/ssp.portal>. For helpful information about using the SSP, please refer to the Self-Service Portal How To Guide.

From the landing page

- Hover over Access My Child Care Assistance and then click on “View My Benefits”
- Select the desired case and click “Save and Continue”, you will be taken to the screen which provides benefit information for the case.
- In the child care section, you can see the
  - current provider number
  - weekly co-pay
  - authorization category, and
  - the authorization begin and end date

If you have questions about this policy information, contact the Child Care Help Desk at 1-877-302-2347, option 4. For assistance with TAP please call 1-833-866-1708, option 9.