

Franklin County's PRC Emergency Rental Assistance Program FAQs

What is Franklin County's PRC Emergency Rental Assistance Program?

A: Franklin County's new Prevention, Retention, and Contingency (PRC) Emergency Rental Assistance Program has the flexibility to cover up to 100% of a resident's delinquent rent costs to get them caught up with their landlord. Franklin County can also help cover the cost of up to three (3) additional months of rent in advance for families who have been impacted by the COVID-19 pandemic, as well as help with utilities.

To learn more or to apply, visit jfs.franklincountyohio.gov/prc.

Q: Who is eligible for the new PRC Emergency Rental Assistance Program?

A: Eligible families must reside in Franklin County, have at least one minor child and/or a pregnant person (in their 3rd trimester or later) in the household, and have a household income at or below 80% of the area median income (\$67,050 for a family of four) to qualify.

Families over the income threshold may still qualify for rental assistance under the PRC Plus program and do not need to fill out a different application.

Q: How does my family apply?

A: There are three steps to apply for PRC Emergency Rental Assistance:

STEP 1: COMPLETE APPLICATION

- Visit jfs.franklincountyohio.gov/PRC to directly download an application.

STEP 2: GATHER VERIFICATION DOCUMENTS

As part of the application, you will need to submit a number of verification documents. The specific documents accepted are listed in the application, as well as this [flyer](#), but in general we will need to verify:

- Who is in the household
- All household income
- Basic information such as identity, Social Security Number(s) and Birth Verification(s)

Please write your name and case number or social security number on all verification documents.

- The application can also be accessed by clicking on the **How to Apply** tab at jfs.franklincountyohio.gov/PRC

STEP 3: SUBMIT THE APPLICATION

Submit application with verification documents in one of the following ways:

- **EMAIL:** FRANKLIN-CDJFS-Verifications@jfs.ohio.gov



- *TIP: iPhone or iPad users [can take pictures through the Notes App](#) and easily email us your documents.*
- **FAX:** Fax your application to (614) 233-2398
- **DELIVER IN-PERSON**
 - Northland Opportunity Center**
1721 Northland Park Avenue
Columbus, Ohio 43229
Submit your applications into the drop box outside our main entrance 24/7.

 - East Opportunity Center**
1055 Mt. Vernon Avenue
Columbus, Ohio 43203
Submit your application into the drop box at our main entrance
Monday - Friday, 7:30 a.m. - 5 p.m.

 - West Opportunity Center**
314 North Wilson Road
Columbus, Ohio 43204
Submit your application into the drop box at our main entrance
Monday - Friday, 7:30 a.m. - 5 p.m.
- **MAIL**
Applications can also be mailed to:
1721 Northland Park Avenue
Columbus, Ohio 43229

Q: What supporting documentation do I need to submit with my family's PRC application?

A: Families will need to provide the following support documentation when applying for PRC.

- Social security number or proof one has been applied for
- Permanent resident card or other INS documentation if not a U.S. citizen
- Proof of U.S. citizenship if a U.S. citizen
- Verification of earned and unearned Income

Q: Are there any additional verification documents required when applying for PRC Emergency Rental Assistance?

A: Yes, residents applying for PRC Emergency Assistance will also need to submit the following verification documents:

- **Documentation of the last 30 days of income**



- Pay stubs, letter from employer, unemployment verification, disability award letters, etc.
- If you have obtained new employment in the last 30 days, we may require a “New Hire Letter” signed by the employer, which contains the applicants name, date of hire, rate of pay, hours worked per week, contact name and number of the employer
- If you are not employed, you may be able to use documentation of 12-month prior work history & OhioMeansJobs registration
- **Current Signed Lease (all pages)**
 - A copy of any subsidized agreement is required
- **Itemized Statement signed by the Landlord of the amount due**
 - Needs to include month and cost
- **Property management agreement**
 - This is if the landlord uses a property management company
- **Landlord’s W-9**

Q: What assistance will my family receive if I’m approved?

A: FCDJFS will cover all delinquent rental amounts due and can also help cover future rent costs. Franklin County will notify applicants about how much assistance they qualify for upon approval. Franklin County will then issue the rental assistance payment directly to the landlord.

Families are responsible for providing a complete, correct, and current address to send the check to.

Q: How long is this program going to run?

A: Funding for this program will be available beginning June 1, 2021 through December 31, 2021 or until funding is exhausted.

Q: Can my family receive PRC Emergency Rental Assistance if I’ve received standard PRC?

A: Yes, families that have received one-time PRC assistance within the last 12 months are eligible to apply for and receive PRC Emergency Rental Assistance.