

FRANKLIN COUNTY
DEPARTMENT OF JOB
AND FAMILY
SERVICES



**OHIO WORKS FIRST
WORK REQUIRED ACTIVITIES
MANAGEMENT
25-24-RFP-01-OWF**

BIDDER'S CONFERENCE

AGENDA

Bid Process/Proposal Submission

Scope of Work and Service
Requirements

Questions submitted to CCP RFP

Reminders

Key Dates and Deliverables

- Mandatory Letter of Intent is due **Friday, July 26, 2024**
- Post Bidders' Conference Question Submission deadline is **Tuesday, July 30, 2024 by 2:00 pm**
- Post Bidders' Conference Questions will be answered by **Friday, August 2, 2024**
- Proposal Submissions are due **Tuesday, August 13, 2024 by 2:00 pm**

MANDATORY LETTER OF INTENT

- Mandatory Letter of Intent is required to submit a proposal
- Letter of Intent template can be obtained online at <https://jfs.franklincountyohio.gov/partner-information>
- Form must be received by **Friday, July 26th at 2:00p.m**
- Email request to franklin-cdjfs-ccp@jfs.ohio.gov

Bid Process and Proposal Submission

All Proposals **MUST** be submitted online on the United Way e-CImpact platform.

Access to e-CImpact will be granted upon receipt of the Mandatory Letter of Intent

Bid Process and Proposal Submission

Proposal Submission
Deadline

August 13, 2024
2:00 PM

The completed proposal must be submitted electronically via e-Clmact

Minimum Qualifications for Bidders

Minimum of three (3) years experience delivering the proposed work activity and workforce services of similar size and scope

Have the technology infrastructure and capacity to manage the project and all requisite data

Submit a complete proposal

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Statement of Work

FCDJFS is seeking proposals from qualified, high-performing organizations to assist the agency with the management of allowable work required activities that support Ohio Works First families to attain unsubsidized employment leading to self-sufficiency

FCDJFS is the local governmental entity responsible for the administration of these programs

Work activity will be conducted under the Ohio Works First (OWF) program and the Comprehensive Case Management and Employment (CCMEP) program

Program Overview

Once an OWF customer is determined “Work Required” and completes the Applicant Job Search they must participate for a prescribed number of hours in a federally established appropriate work activity/activities according to the composition of their household

All work eligible individuals shall be assigned to one (1) or more work activities or alternate activities

FCDJFS may exempt certain individuals or assign them to alternate work activities

Scope of Work

Key Components:

The service delivery of the required work activities of referred customers and when necessary the recommendation of sanctions

The coordination and service delivery of case management and supportive services for referred customers

The management, tracking, analysis and reporting of the referred customers' demographics, service needs, work participation and performance

The development and management of employer engagement services for WEP, OJT and subsidized/unsubsidized employment

The provision of employment placement and retention services for referred customers.

CCMEP Overview

Comprehensive Case Management and Employment Program:

Eligible participants ages 16-24

In and Out of School Individuals

Individuals in this age group who participate in the OWF program are also required to participate in CCMEP

Case Management Services for this group are provided by FCDJFS

The selected bidder will administer basic skills assessments, carry out program services; and manage and track required program hours.

Data Collection, Tracking and Reporting

Selected provider must have a robust data system

Provider will be expected to provide a variety of data on a daily, weekly, bi-weekly, and monthly basis.

See explicit Data Management and Reporting requirements on page 10

Pre-Conference Questions

Q: ARE PARTICIPATING PROVIDER PARTNERS ASSIGNED CANDIDATE REFERRALS, OR DO THEY NEED TO RECRUIT?

A: Candidates are referred by FCDJFS

Q: DOES OMJFC RE-REFER CANDIDATES TO OTHER PARTNERS OUTSIDE OF THE JOBS CENTER (assuming GOODWILL, GODMAN GUILD, ETC. are contract holders)?

A: Candidates are referred by FCDJFS

Q: WHAT CRITERIA/DETERMINE HOW AND WHERE THE CANDIDATES ARE ASSIGNED TO PROVIDER PARTNERS?

A: Candidates are referred based on their zip codes

Pre-Conference Questions

Q: ARE PARTNERS EXPECTED TO UTILIZE RIO TO MANAGE CANDIDATE'S PARTICIPATION OR THEIR OWN CMS SYSTEM?

A: The Selected Bidder will use their system to manage participation data

Q: HOW MANY ORGANIZATIONS ARE EXPECTED TO BE AWARDED GRANTS, BASED ON PAST PERFORMANCE?

A: One or more organizations may be awarded

Q: CAN A CONTRACT PROVIDER INCLUDE ALLOCATED OVERHEAD COSTS RELATED TO DELIVERING SERVICES?

A: Yes

Communication Prohibition

From the release date of the RFP until the notification period, there must be no communications concerning the RFP between any Bidder and any employee of FCDJFS or any other individual regardless of his/her employment status who is in any way involved in the development of the RFP or the selection process.

THANK YOU

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